

Clark County School District

Approving an Academic Plan in the Parent Portal

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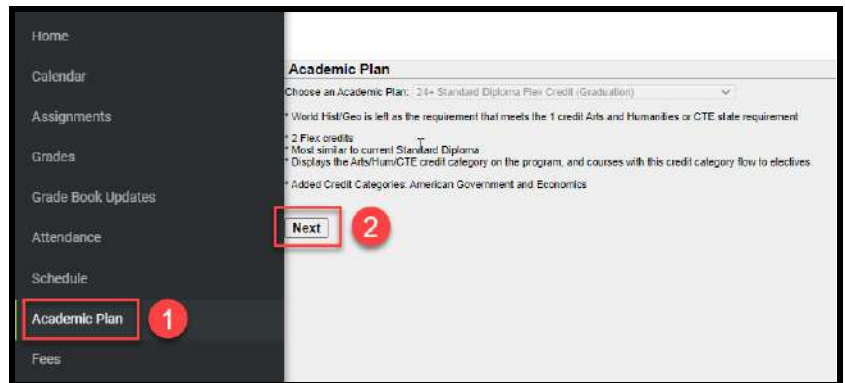
Each year, secondary students, parents/guardians, and counselors work together to develop and/or update a student's Academic Plan. The plan should reflect the student's interests, abilities, and goals and should include rigorous and relevant coursework/experiences. In addition, each year the plan must be approved by the parent/guardian, the student, and the school counselor.

Approval for the plan can be reached by logging on to the [Parent Portal](#) of Infinite Campus. Approval can only happen through the parent's/guardian's login. If a parent is unable to log in, please contact the respective school or the [Clark County School District Help Desk](#) for login assistance.

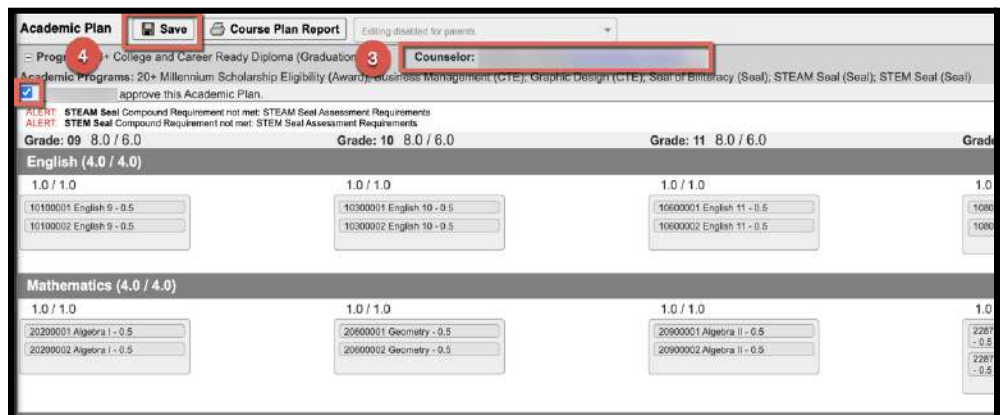
Instructions - Approving an Academic Plan in the Parent Portal

Path: Campus Parent > Academic Plan

1. After logging in on the Infinite Campus Parent Portal, select **Academic Plan** item on the left side of the page.
2. Select **Next** to view the Academic Plan for approval.
3. The Academic Plan will be visible for review and approval. The school counselor will be listed on this page, as well as a link to email the counselor for any questions or concerns.



4. Once the Academic Plan has been reviewed, please check the **box** that approves the plan and select **Save**.



NOTE: If parents have specific questions about a student's Academic Plan, please contact the student's counselor.