Odyssey Charter Schools
Public Board of Directors Meeting
2251 South Jones Blvd.
Las Vegas, NV  89146
Phone:  (702) 257-0578    Fax:  (702) 307-1870    E-mail: Odyssey@odysseyk12.org

Wednesday, August 15, 2018

Minutes

Open Session – 5:00 PM

Call to Order:  
Time:  5:00pm

1. Roll Call

<table>
<thead>
<tr>
<th>Board Members:</th>
<th>Michelle Battle – Board Secretary</th>
<th>Absent/Present</th>
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<tr>
<td>Larry Moulton</td>
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<td>Present</td>
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<tr>
<td>Dr. Candace Kant</td>
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<td>Richard Douglas</td>
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<td>Sue Huff</td>
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<td>Sharon Rushforth</td>
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<td>Claudia Galvan</td>
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<th>Staff:</th>
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<tr>
<td>Tim Lorenz</td>
<td>Superintendent of Schools</td>
<td>Present</td>
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<td>Shelli Guthrie</td>
<td>Executive Director of School</td>
<td>Present</td>
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<td></td>
<td>Operations</td>
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<td>Gerry Born</td>
<td>Elementary School Principal</td>
<td>Present</td>
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<td>Dr. Julie Charles</td>
<td>Middle School Principal</td>
<td>Present</td>
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<td>Mario Gatto</td>
<td>High School Principal</td>
<td>Present</td>
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<td>Robin Cunningham</td>
<td>Director of Business &amp; Finance</td>
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<td>Services</td>
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<td>Stephanie Han</td>
<td>Director of Human Resources</td>
<td>Present</td>
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<tr>
<td>Michelle Battle</td>
<td>Board Secretary</td>
<td>Present</td>
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</table>
2. Pledge of Allegiance: Robin Cunningham

3. Introduce Guests: Title I parents

Discussion & Action: 4. Accept Agenda

Motion: Dr. Candace Kant
2nd: Sharon Rushforth
Board Discussion: None
Vote: Unanimous

Discussion: 5. Public Comments
None

6. Superintendent’s Report
- We have started the new school year with the addition of 14 new staff members.
- The Community Training and Assistance Center (CTAC) is currently on campus. They provide intensive onsite technical assistance, conduct research and evaluation, and inform public policy. They are in the forefront of innovation in improving student learning and addressing root causes of poverty.
- The Nevada School Performance Framework will release its report on September 14, 2018.
- The Golden Knights Organization has reached out and expressed interest in developing a partnership with us.

Discussion & Action: 7. Approval of Consent Agenda

a) Approval of May’s Minutes
b) Approval of Budget Hearing Minutes
c) Review and Approval of Financial Statements through June, 2018
d) Approval of 2018 – 2019 Employment Contracts
e) Approval of 2017 – 2018 Extra Duty Stipends
f) Approval of 2018 – 2019 Extra Duty Stipends
g) Approval of 2018 – 2019 Holiday Schedule

Motion: Richard Douglas
2nd: Dr. Candace Kant
Board Discussion: The above items were reviewed and approved.
Vote: Unanimous
8. Review of ESSA/Title I Parent & Family Engagement Policy

Motion:

2nd:

Board Discussion: Ms. Herrod provided handouts pertaining to the Parent & Family Engagement Policy. Parents were giving the opportunity to review the Elementary, Middle, and High School Programs, complete a survey, and ask questions concerning the policy.

Vote:

9. Review and Approval of Amended 2017 – 2018 Budget

Motion: Richard Douglas

2nd: Sharon Rushforth

Board Discussion: This budget was previously reviewed by the Finance Committee.

Vote: Unanimous


Motion: Sue Huff

2nd: Sharon Rushforth

Board Discussion: The audits were reviewed and approved.

Vote: Unanimous

11. Approval of Relationships, Interactions, and Communications Between Employees or Contracted Personnel/Agents and Students Policy ~ New

Motion: Sharon Rushforth

2nd: Sue Huff

Board Discussion: This policy was modeled from CCSD’s policy. It includes modifications to accommodate our need to communicate with students and families. The policy, which was designed to create a safe communication environment for staff, students, and families, requires that all text messaging and phone calls that take place outside of the OCS campus utilize Google Voice. This system maintains a record of all messages/communications and may be monitored. OCS legal counsel has reviewed the policy.

Vote: Unanimous

12. Approval of Disciplinary Action Policy - Revised

Motion: Sharon Rushforth

This agenda was posted on the Odyssey Charter School Web Page and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow and W. Las Vegas.
2nd: Richard Douglas

Board Discussion: The Disciplinary Action Policy for All Staff was revised to reflect the change in language from NRS 391.750 for the disciplinary action of licensed staff. The revised policy also identifies OCS support staff and all leased employees as at-will employees. The previous section regarding progressive discipline was removed at the request of OCS legal counsel, since there may be situations when the required disciplinary action of an employee would not utilize progressive discipline.

Vote: Unanimous

Discussion & Action: 13. Approval of Revised Position and Pay Scale ~ Accountability Specialist

Motion: Sue Huff
2nd: Sharon Rushforth

Board Discussion: Due to the increase in the level of responsibility required for the area of accountability, it was requested to change the position of Accountability Specialist to Accountability Manager, with a revision of the pay scale to reflect the change.

Vote: Unanimous

Discussion & Action: 14. Approval of Revised Position and Pay Scale – Finance Technician

Motion: Richard Douglas
2nd: Dr. Candace Kant

Board Discussion: In order to provide support to the Director of Business & Finance, it was requested that the position of Business & Finance Technician be changed to Business & Finance Accountant, with a revision of the pay scale to reflect the change. The responsibilities of the position and the new pay scale is aligned with CCSD's Accountant position.

Vote: Unanimous

Discussion & Action: 15. Approval of Superintendent Evaluation Report

Motion: 
2nd: 

Board Discussion: The Superintendent Evaluation report for 2017-2018 includes the evaluation marks from all current Board members. All categories of the evaluation were rated as 'exceeded expectations' or 'met expectations'.

Vote: Unanimous

Action: 16. Citizenship Participation

Several parents expressed their gratitude for the effort, warmth and concern the Odyssey staff has shown to their children and families.

Action: 17. Adjournment

Motion: Dr. Candace Kant

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2nd: Sharon Rushforth

Board Discussion: None

Vote: Unanimous

Time: 6:02 p.m.