Odyssey Charter Schools
Public Board of Directors Meeting
2251 South Jones Blvd.
Las Vegas, NV  89146
Phone: (702) 257-0578  Fax: (702) 307-1870  E-mail: Odyssey@odysseyk12.org

Friday, August 23, 2019

Minutes

Open Session – 5:00 PM

Call to Order:  Time: 5:00 p.m.

1. Roll Call

<table>
<thead>
<tr>
<th>Board Members:</th>
<th>Michelle Battle – Board Secretary</th>
<th>Absent/Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Moulton</td>
<td>Present</td>
<td></td>
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<tr>
<td>Dr. Candace Kant</td>
<td>Present</td>
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<tr>
<td>Richard Douglas</td>
<td>Absent</td>
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<tr>
<td>Sue Huff</td>
<td>Present</td>
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<tr>
<td>Sharon Rushforth</td>
<td>Present</td>
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<tr>
<td>Claudia Galvan</td>
<td>Absent</td>
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<table>
<thead>
<tr>
<th>Staff:</th>
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<tbody>
<tr>
<td>Tim Lorenz</td>
<td>Present</td>
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<tr>
<td>Superintendent of Schools</td>
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<td>Shelli Guthrie</td>
<td>Absent</td>
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<tr>
<td>Executive Director of School Operations</td>
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<tr>
<td>Gerry Born</td>
<td>Present</td>
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<tr>
<td>Elementary School Principal</td>
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<tr>
<td>Dr. Julie Charles</td>
<td>Present</td>
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<tr>
<td>Middle School Principal</td>
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<tr>
<td>Mario Gatto</td>
<td>Present</td>
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<tr>
<td>High School Principal</td>
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<tr>
<td>Robin Cunningham</td>
<td>Present</td>
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<tr>
<td>Director of Business &amp; Finance Services</td>
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<tr>
<td>Stephanie Han</td>
<td>Present</td>
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<tr>
<td>Director of Human Resources</td>
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<tr>
<td>Michelle Battle</td>
<td>Present</td>
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<tr>
<td>Board Secretary</td>
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2. **Pledge of Allegiance:** Stephanie Han

3. **Introduce Guests:** None

<table>
<thead>
<tr>
<th>For Possible Action:</th>
<th>4. Accept Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion:</td>
<td>Dr. Candace Kant</td>
</tr>
<tr>
<td>2nd:</td>
<td>Sharon Rushforth</td>
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<tr>
<td>Board Discussion:</td>
<td>Minutes were reviewed and approved.</td>
</tr>
<tr>
<td>Vote:</td>
<td>Unanimous</td>
</tr>
</tbody>
</table>

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<tr>
<th>Public Comments:</th>
<th>5. (Please limit comments to 3 minutes)</th>
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6. **Superintendent's Report**

- **Odyssey Updates**
  - The high school currently has an enrollment of 1365 students and 40 students on the waiting list.
  - We received $498,000 for the SB178 grant this year.
  - Parents, students and 5 teachers meet on Tuesdays, Wednesdays, and Thursdays from 4:00 p.m. – 6:00 p.m. For ELA classes.
  - We will be taking 35 students to the University of Reno and Carson City.
  - The middle school currently has an enrollment of 595 students.
  - We have started a teacher mentoring program.
  - We have received many positive comments from our parent surveys.
  - The elementary school had a successful orientation at Panos Hall and was very well organized.
  - They are now selling The Greatest Showman t-shirts.
  - They have recently purchased the Envisions Math program.
  - This is the 20th year Odyssey Charter Schools has opened its doors!

- **Title I**
  - We did not receive Title I funding this year due to a change in the percentage of free and reduced lunch requirements.

- **Student Achievement**
  - Nevada School Performance Framework (NSPF) Star-Rating

- **Finances**

- **Personnel**

- **Tenant Improvements**
  - We are currently working with architects on expanding to units 5 & 6.

7. **Approval of Consent Agenda**
   a) Approval of May's Minutes
   b) Approval of Student Enrollment August 12th – 16th
   c) Approval of 2019 ~ 2020 Employment Contracts
   d) Approval of Extra Duty Stipends – 2018~2019 School Year
   e) Approval of Extra Duty Stipends – 2019~2020 School Year

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Attachment #1

Motion: Dr. Candace Kant
2nd: Sue Huff
Board Discussion: The agenda items were reviewed and approved.
Vote: Unanimous

Information/Discussion: 8. Open Meeting Law Corrective Action

Motion:
2nd:
Board Discussion: The required corrections were made and the Open Meeting Law Training was attended by Mr. Moulton, Mr. Lorenz and Ms. Battle.
Vote:

For Possible Action: 9. Approval of Facility Lease Agreement Between 6122 Sahara Ave LLC and Odyssey Charter School of Nevada

Attachment #2

Motion:
2nd:
Board Discussion: Tabled – Awaiting the results of CCSD’s next Board meeting.
Vote:

For Possible Action: 10. Approval of Amended 2018 ~ 2019 Budget

Attachment #3

Motion: Sharon Rushforth
2nd: Sue Huff
Board Discussion: This late amendment is due to an additional $200,000 we received in grant rewards.
Vote: Unanimous

For Possible Action: 11. Approval of Change to Interest Bearing “Sweep” Bank Account

Attachment #4

Motion: Sue Huff
2nd: Sharon Rushforth
Board Discussion: We were presented the opportunity to convert the two existing accounts to conduct overnight “Sweeps” of all excess cash into the interest-bearing account.

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Both accounts will continue with collateralization through the Nevada State Pooled Collateral Program.

Estimated annual increase in interest Revenue of $30,000.

**For Possible Action:**

### 12. Approval of Superintendent of Schools Performance Evaluation Report

**Motion:**
Dr. Candace Kant

**2nd:**
Sue Huff

**Board Discussion:**
The Superintendent Evaluation Report for 2018-2019 includes evaluation marks from all current Board members. All categories of the evaluation were rates as 'Exceeds Expectations' or 'Meets Expectations'.

**Vote:**
Unanimous

### 13. Discussion of 2019–2020 Staff Bonuses

**Motion:**

**2nd:**

**Board Discussion:**
The Board discussed the possibility of bonuses for all staff. The Board was in favor of a 5%, one-time bonus that would be taken out of the reserve account to show appreciation for the dedication and hard work of Odyssey’s staff. Ms. Cunningham confirmed that the total cost of the bonuses would not lower the reserve account below the required amount of 7.5% of our General Fund Revenues. The bonuses will be presented for Board approval after it has been included in the 2019-2020 amended budget.

**Vote:**

### 14. Discussion of Early Negotiation of Superintendent Contract

**Motion:**

**2nd:**

**Board Discussion:**
The Board discussed the early negotiation of the Superintendent’s contract. They were open to early negotiation and would like to move into a closed session at the next available Board meeting to negotiate terms. The contract would then be presented for approval at the following Board meeting.

**Vote:**

**Public Comment:**

15. *Please limit comments to three minutes*

None

**For Possible Action:**

### 16. Adjournment

**Motion:**
Dr. Candace Kant

**2nd:**
Sue Huff

**Board Discussion:**

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Vote: Unanimous
Time: 5:42 p.m.
Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the meeting location, or by contacting Michelle Battle, Board Secretary, 2251 South Jones Blvd., Suite 6160, Las Vegas, NV. 89146, or by email mbattle@odysseyk12.org.

The Odyssey Charter School Board of Directors may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

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