

A Message from the High School Administrators

Welcome to Odyssey Charter High School. We are the most experienced charter school in the Las Vegas Valley offering a cutting edge, innovative, and exciting experience. Unlike most online schools, we believe in the hybrid model which gives the student the best of online instruction combined with a traditional face-to-face teaching. This is proven to be a winning formula as we continue to graduate large numbers of students, make Adequate Yearly Progress (AYP), are fully accredited by the Northwest Association of Accredited Schools (NAAS), and continue to send students to the finest colleges and post secondary education institutions in the country.

Although we require students to come in a minimum of once a week for four hours, students have access to the curriculum seven days per week twenty-four hours a day and can receive one-on-one tutoring Monday through Friday from 8:00 a.m. until 4:00 p.m. This is unmatched in the country.

We have two proficiency labs designated to support and assist students in both English Language Arts and Mathematics. These labs have assisted countless students in mastering and passing the Nevada High School Proficiency Exam. Here at Odyssey we believe in small class sizes, personalized academic support, combined with a safe healthy learning environment. We leave nothing to chance.

Thank you for choosing Odyssey Charter High School where we help create lifelong learners and 21st Century citizens.

Mr. Tim Lorenz
Principal

Mr. Glenn Moses
Assistant Principal

Odyssey Charter High School

Student – Parent Handbook 2010-2011

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The purpose of this handbook *is to provide basic information to you and your parents as members of the Odyssey Charter School community. It is intended to explain the majority of what is expected of you as a student and a representative of your family. Please review this handbook with your parents as you are responsible for the information it contains. Once again, thank you for choosing Odyssey Charter School.*

School Mission and Core Values

Mission:

At Odyssey Charter School we believe that all students are unique and by utilizing sound instructional practices students can achieve academic success.

Core Values:

- ***Commitment*** - We recognize that our obligations go beyond our professional responsibilities and are committed daily to the success of our students and school.
- ***Respect*** - We acknowledge and value the unique qualities and experiences of our students, staff, and families.
- ***Flexibility*** - We will continually seek multiple opportunities and approaches to ensure our students' individual success.
- ***Optimism*** - We are committed to a positive belief in our students which maximizes support for all individuals within our learning community.

Statement of Beliefs

- All students can learn
- Learning is continuous and has no bounds
- Learning is a journey rather than a destination
- Parents are an integral part of the educational process
- Parents, children, and school staff share the responsibility of education
- High expectations result in high academic achievement
- Parents, students, and the school share responsibility for developing character, ethics, and manners
- School helps to prepare individuals to positively contribute to a changing society
- Individuals are accountable for their actions, therefore, each individual will accept responsibility for logical consequences regarding his/her behavior
- Students' educational needs are the priority of the school and families
- Education is a cooperative partnership between the school, families, and community members

2010-2011 Calendar

30-AUG-10.....	First Day of School
6-SEP-10	Labor Day (No School)
1-NOV-10.....	End of Quarter One
29-OCT-10.....	Nevada Day (No School)
11-NOV-10 & 12-NOV-10	Veterans Day (No School)
25-NOV-10 & 26-NOV-10	Thanksgiving & Family Day (No School)
20-DEC-10.....	First Day of Winter Break
31-DEC-11.....	Last Day of Winter Break
3-JAN-11.....	Classes Resume
21-JAN-11.....	End of Quarter Two and First Semester
17-JAN-11.....	Martin Luther King, Jr. Day (No School)
21-FEB-11	President's Day (No School)
25-MAR-11	End of Quarter Three
18-APRIL-11	First Day of Spring Break
22-APRIL-11	Last Day of Spring Break
25-APRIL-11	Classes Resume
30-MAY-11.....	Memorial Day Observed (No School)
9-JUN-11	End of Quarter Four
9-JUN-11	End of Second Semester
9-JUN-11	Last Day of School

School Schedule

Traditional Class Schedule: Students are required to attend onsite face-to-face instruction one day per week for four hours.

8:00 am - 12:00 pm Monday through Friday
12:00 pm - 4:00 pm Monday through Friday

Supplemental Instructional Support: Students who are coming to school for additional face-to-face instruction other than their scheduled day and time are required to remain in class for a two hour block of time and adhere to all classroom rules.

Students must check in 10 minutes before each session begins and receive a pass. Please note: additional instruction will not count as your weekly attendance.

8:00 am - 10:00 am
10:00 am - 12:00 pm
12:00 pm - 2:00 pm
2:00 pm - 4:00 pm

PE Schedule: Students enrolled in physical education must attend onsite face-to-face instruction two times per week for one hour forty minutes per session for a weekly total of three hours 20 minutes.

9:00 am - 10:40 am
11:00 am - 12:40 pm
1:20 pm - 3:00 pm

The location of the park is determined by the student's home address.

Park Locations: *View maps on mapquest.com/directions can also be found on the coach's web-site*

Children's Memorial Park/Coach Query
6601 West Gowan - (Gowan and Torrey Pines Drive)
Students meet at the picnic area next to the tennis court on the rainbow side.

Desert Breeze Park/Coach Smoot
8425 Spring Mountain Road - (Spring Mountain and Durango)
Students meet at the playground area next to the basketball courts.

Sunset Park/Coach Smoot
2801 E. Sunset Road - (Sunset and Eastern)
Students meet at picnic area "A" (middle of the park).

Cell phone numbers for PE coaches and assistance:

Coach Smoot	249-1434	Coach Query	327-4135
Shane B.	556-2959	Theresa K.	497-1971

Academics



Graduation Requirements

Students at Odyssey Charter High School are required to enroll in a minimum of six credits per school year.

To be a **freshman** you must have completed the requirements of **grade 8**.

To be a **sophomore** you must have completed **5 credits** (in grade 9).

To be a **junior** you must have at least **11 credits** (in grades 9 & 10).

To be a **senior** you must have at least **16.5 credits** (in grades 9, 10 and 11).

Graduation Requirements:

21st Century Course of Study (Freshman Class of 2006-2007 and beyond*)

- 1 Credit of U.S. Government
- 1 Credit of U.S. History
- 1 Credit of World History
- 4 Credits of English
- 4 Credits of Math
(Including Algebra II*)
- 3 Credits of Science
(Including Biology*)
- ½ Credit of Health/Wellness
- 2 Credits of Physical Education
- ½ Credit of Computer Applications
- 5 ½ Credits of Electives

22 ½ Credits for Graduation

Current Graduation Requirements

- 1 Credit of U.S. Government
- 1 Credit of U.S. History
- 1 Credit of World History
- 4 Credits of English
- 3 Credits of Math
- 2 Credits of Science
- ½ Credit of Health/Wellness
- 2 Credits of Physical Education
- ½ Credit of Computer Applications
- 7 ½ Credits of Electives

22 ½ Credits for Graduation

*CCSD REQUIREMENTS

Please note that by not completing the 21st Century Course of Study a student will not be eligible for the Millennium Scholarship and will not meet the core requirements for UNLV and UNR admissions.

All Odyssey Charter High School students will be scheduled to meet the 21st Century Course of Study. If you would like to exempt your child from the 21st Century Course of Study a meeting with the school counselor is required.

Post-Secondary Education

Requirements for graduation may not be the same as college or Technical school entrance requirements. Students who expect to enroll for further education in post-secondary institutions should plan carefully to make sure they have included the necessary preparation in a high school program. Note: Foreign Language study is recommended at the high school level and required by some colleges for admission.

Report Cards and Unsatisfactory Progress Notices

Report Cards are mailed to parents/guardians at the end of each quarter. Parents will also be notified at mid-quarter if their student is at risk of failing individual classes (D or lower).

Suggested Course of Study

Subject	Freshman	Sophomore	Junior	Senior
English	English 1	English 2 Journalism Creative Writing Speech	English 3 Journalism Creative Writing Speech	English 4 Journalism Creative Writing Speech
Social Studies	World Geography Study Skills	World History Study Skills	U.S. History	U.S. Government
Math	Pre-Algebra Contemporary Algebra 1 & 2 Applied Algebra Geometry	Contemporary Algebra 1 & 2 Applied Algebra Geometry	Contemporary Algebra 1 & 2 Applied Algebra Geometry Pre-Calculus Trigonometry	Contemporary Algebra 1 & 2 Applied Algebra Geometry Pre-Calculus Trigonometry Calculus
Earth Science	Earth Science	Biology 1	Environmental Chemistry Principles of Science	Chemistry Principles of Science
Physical Education	Physical Education Health	Physical Education Health		
Computers		Computers Applications		
Foreign Language		Spanish 1	Spanish 2	

A normal class load for students is 6 credits per school year. Students may elect to take more credits if they choose. Extra credits must be approved by the counseling department

Twenty two and one half (22 ½) credits are required for graduation.

Nevada Proficiency Examination Program

Nevada Proficiency Examinations: This testing requires students, by state law, to participate in specific grade level testing. Parents will be contacted before testing occurs to ensure students make their assigned testing times. A confirmation will be sent to families regarding the days and times of testing and testing calendars are provided on the school website and in the student handbook. The parent/guardian will be responsible for getting students to the school on the assigned days. **This is not an optional examination. All students must attend their assigned testing days for the proficiency examinations.** Scores required for passing: reading 251, math 304, writing 7 and science 300.

Standardized Examinations: This testing requires students, by state law, to participate in specific grade level testing. Parents will be contacted several times before testing occurs to ensure students make their assigned testing times. A confirmation will be sent to families regarding the days and times of testing. The parent will be responsible for getting students to the school on the assigned days. The Terra Nova test is an example of this type of exam. **This is not an optional examination. All students must attend their assigned testing days for the standardized examinations.**

School-wide Examinations: These tests are conducted periodically throughout the year to collect information concerning the students' strengths and challenges. These exams are necessary for fine tuning the instruction and curriculum content at the school. These tests are used to measure student growth within a period of time. **The information gained from these exams are designed to help students to pass state wide testing.**

2010-2011 NHSPE Testing Schedule

November 15 – 18, 2010 (writing proficiency test only given on the 17th) for 11th, 12th grade students and adults.

March 7 – 10, 2011 (writing proficiency test only given on the 9th) for 10th, 11th, 12th grade students and adults.

May 3 – 4, 2011 (writing proficiency only given on the 4th) for 12th grade students and adults.

July 12 – 13, 2010 (writing proficiency only given on the 13th) 12th grade students and adults.

Counseling Department

The guidance function is delivered through five services:

Placement: Students are required to take courses to meet graduation requirements and to qualify for jobs and post-secondary institutions. Placement involves assistance to each individual in selecting appropriate curriculum, schools, or training programs.

Individual Analysis: The individual analysis service aims to enhance understanding of the individual and to improve the quality of decisions made by parents, teachers, counselors, administrators, and the learners themselves.

Information Dissemination: The Counseling Center is open to anyone in the Odyssey community who desires information concerning education.

Counseling Service: Counseling is designed to help each individual set goals and establish a post secondary plan. This will be achieved through an awareness of each individual's strengths, weaknesses, knowledge, skills, feelings, and values. In addition, the counseling service provides consultations with parents, teachers, and administrators.

Follow Up: School follow-up is designed to provide information on how students' goals may change. This may take the form of a 1-year or 5-year follow-up conducted by a questionnaire through the mail or by telephone. Graduates who come back to Odyssey Charter High School to share their experiences also provide helpful follow-up information.

Schedule Changes

Every effort will be made to place students in courses that are appropriate for their abilities and future educational or career interests. Maximum student and parent input will be encouraged during the time course selections are made. Once those selections are made, we will honor them to the extent possible. Changes will not be made in these selections after this form is finalized except for the following reasons:

1. A required course for graduation is failed during the current year
2. A course is taken during summer school, or
3. Exceptional circumstances exist

In the case of exceptional circumstances the student requesting the change and his/her parent/guardain will need to meet with the Counselor and/or Administrative staff to discuss the requested change.

CODE OF HONOR

Nevada Department of Education

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- Taking or copying answers on an examination or any other assignment from another student or other source
- Giving answers on an examination or any other assignment to another student
- Copying assignments that are turned in as original work
- Collaborating on exams, assignments, papers and/or projects without specific teacher permission
- Allowing others to do the research or writing for an assigned paper
- Using unauthorized electronic devices
- Falsifying data or lab results, including changing grades electronically

What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's works or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- Turning in purchased papers or papers from the Internet written by someone else
- Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

Questions or concerns regarding the consequences associated with a violation of the Code of Honor may be directed towards your child's school administration and/or the school district.

Acceptable Use Policy

Odyssey Charter School is a community of educators, students, and their families committed to individual achievement through innovative instruction and guidance, both direct and on-line.

Prior to receiving access to Odyssey Charter School's network resources, students, parents, and educators must read the Acceptable Use Policy and submit a completed Network Access Form to the appropriate administrator or designee.

ACCEPTABLE USE POLICY (AUP)

The purpose of Odyssey Charter School's (OCS) computer network resources is to be certain that the school's staff, students and families have appropriate and productive communications with electronic communities around the world. This policy includes all e-mail and Internet services and all Internet service providers such as AOL, EarthLink, etc, when used in association with OCS.

The electronic resources provided by OCS can only be used to promote the purpose, mission, and goals of the school. These resources are provided to facilitate access to information and resources, promote educational excellence, and enhance communication between OCS and the community.

The Internet is a network connecting thousands of computers throughout the world. The Internet can bring a wealth of educational material to the user, but may also contain material that is objectionable. OCS filters web sites believed to be inappropriate for students. However, OCS cannot and does not represent that inappropriate or objectionable material can be completely filtered. Parent(s) and/or guardian(s) must consider this in allowing their children access to the Internet either at school or at home.

TERMS AND CONDITIONS

A. Access to District Network Resources

1. Staff, students, and members of the community may be given access to OCS' computer network resources. This access, including account and password, must not be shared, assigned, or transferred to another individual.
2. Access to OCS' computer network resources may be suspended or terminated if terms and conditions of this AUP are violated. Prior to a termination of access to OCS' computer network resources, the user will be informed of the suspected violation and given an opportunity to present an explanation. The user may request a review hearing with the Executive Director within seven (7) days of notification if the user feels that such action is unjust. After the review, access may be terminated if the Executive Director denies the appeal.
3. Each student must have a signed Network Access Form before access is granted to OCS' computer network resources. Upon entrance to OCS, a student must have a completed Network Access Form signed by the legal parent and/or guardian.

B. System Security

1. Computer users may not run applications or files that create a security risk to OCS' computer network resources. If users identify a security problem, they must notify appropriate administrators immediately.
2. Any user reasonably deemed to be a security risk, or discovered to have a proven history of problems with other computer networks, may be denied access to OCS' computer network resources.
3. Users should immediately notify a teacher or school administrator if they believe that someone has obtained unauthorized access to their private account.

C. Respecting Resource Limits

1. Staff, students, and community members will not use the school's technology services to post chain letters or engage in spamming. Spamming is sending messages to a large number of people, or sending a large number of messages to a single person, with the intent of annoying users or to interrupt the system.

D. Illegal Activities

1. OCS cooperates fully with local, state, or federal officials in any investigation related to illegal activities.
2. It is prohibited to utilize OCS' technology services to sell or purchase goods and services without prior approval of the appropriate administrator.
3. Attempting to gain unauthorized access to OCS' network resources or go beyond authorized access is prohibited. This includes attempting to log in through another person's account or accessing another person's files.
4. Vandalism will result in cancellation of privileges to OCS' computer network resources and may result in suspension from school. Vandalism is defined as any malicious attempt to harm or destroy data or equipment on any computer network.
5. It is prohibited to use OCS' computer network resources with the intent of denying others access to the system.
6. Advertising will be permitted on OCS' computer network resources only with the prior approval of the appropriate administrator.

E. Intellectual Property (Copyright)

1. No copyrighted material is to be placed on OCS' computer network resources without written permission from the copyright owner.
2. All users of OCS' network resources must agree not to submit, publish, or display any type of material that violates this AUP.

F. Language

1. Polite and appropriate language is expected at all times.
2. Abusive messages are prohibited.
3. Harassment is prohibited. Harassment is conduct which is sufficiently severe, persistent, or pervasive that it adversely affects, or has the purpose, or logical consequence, of interfering with a user's educational program, or creates an intimidating, hostile, or offensive environment. Behavior that continues after an individual is informed of its offensiveness may constitute evidence of intent to harass. If told by a person to stop sending messages, the sender must stop.

G. Liability

1. OCS does not warrant the functions or services performed by OCS' computer network resources. Resources are provided on an "as is, as available" basis.
2. Opinions, advice, services, and all other information supplied by third parties is for informational purposes only. It is not guaranteed to be correct. Users are urged to seek professional advice for specific individual situations.
3. Any software available from OCS' network resources is not guaranteed as to suitability, legality, or performance by OCS.
4. Staff, students, and community members agree to indemnify and hold harmless Odyssey Charter School for any liability arising out of any violation of this AUP.

H. Electronic Mail and Real-Time Conferencing

1. It is not the intention of the system administrators to inspect or disclose the contents of electronic mail or computer files sent by one user to another, without consent from either party, unless required to do so by OCS, local, state, or federal officials. Electronic mail is not private. As with written communication, users should recognize there is no expectation of privacy for electronic mail.
2. Users are expected to remove e-mail messages in a timely manner.
3. All users must promptly report inappropriate messages received to a teacher, supervisor, or the system administrators.
4. Students should not reveal personal information such as addresses, phone numbers, passwords, or financial information to others. If student work is identified, only the first name, grade, and school should be listed. Private information may not be posted about another person.
5. A cancelled account will not retain electronic mail.
6. The system administrators reserve the right to terminate access to OCS' computer network resources if this AUP is violated while using real time chat features, including video conferencing.

Attendance



ATTENDANCE POLICY

Revised 08/27/2010

Attendance is critical in achieving academic success. Academic achievement is dependent on a student's participation in their courses at home, on-line, and on campus. Attendance at school is mandatory. Students enrolled at Odyssey Charter School (OCS) are required to attend their assigned class on campus one day a week for 4 hours. Each time your student attends their 4 hour class he/she earns 5 days worth of attendance or is considered present for the week. Subsequently, each time your student is absent he/she earns 5 days worth of absences or is considered absent for the week. Therefore, students and parents must understand the importance of consistent attendance. Here are some guidelines, definitions, and frequently asked questions to help you understand OCS' attendance policies/procedures and state attendance mandates.

YOU NEED TO KNOW:

- Your student must attend their 4 hour class on their assigned day once a week.
- Each time your student is absent they are considered absent for the week.
- Students may be absent 2 times a semester, or 10 days. (OCS is a program of distance education. Therefore 1 day equals 5.)
- You must notify the office, in writing, each time your student is absent. (Click here for the Excused Absence Form)
- Written notification for the absence must be received by the office within 3 days of the absence. (Example- If your student is assigned to attend on Monday and misses school, notification must be received by Thursday at 4:00 pm.)
- Written notification can be brought to the office in person, faxed (312-3260), emailed (absent@odysseyk12.org), or sent via US mail (2251 S. Jones Blvd, Las Vegas, 89146).
- If written notification is received within 3 days the absence will be excused.
- Students can only have 2 absences per semester. After 2 absences a doctor's note is required for any further excused absences.
- Each time your student is absent you will receive an automated phone call from the attendance office.
- Absences that are not excused properly are considered unexcused. This means the student is truant from school.
- All unexcused absences will result in truancy. (See the steps for truancy below.)
- After 4 unexcused absences the student is declared a habitual truant.
- All habitual truants are reported to truancy court and a summons for the child to appear in front of a judge is issued.
- OCS has the right to withdraw any student that has excessive or inconsistent attendance.

STEPS FOR TRUANCY

- Truancy #1
 - ✓ An automated phone call is made to the home. This is to alert the parent that their child was absent from school.
 - ✓ A truancy letter is mailed to the home. Parents still have the right to send written notification to the office within 3 days. If written notification is sent to the office and received within 3 days the parent can disregard the letter.
- Truancy #2
 - ✓ An automated phone call is made to the home. This is to alert the parent that their child was absent from school.
 - ✓ A truancy letter is mailed to the home. Parents still have the right to send written notification to the office within 3 days. If written notification is sent to the office and received within 3 days the parent can disregard the letter.
- Truancy #3
 - ✓ An automated phone call is made to the home. This is to alert the parent that their child was absent from school.
 - ✓ A truancy letter is mailed to the home along with notification of RPC.
 - ✓ The student is issued a RPC (Required Parent Conference) and must meet with his/her counselor to continue in our program. If the parent and student do not attend the RPC meeting the student may be withdrawn and a citation will be sent to the truancy courts.
- Truancy #4- Initial Truancy
 - ✓ An automated phone call is made to the home. This is to alert the parent that their child was absent from school.
 - ✓ A truancy letter is mailed to the home.
 - ✓ A citation will be sent to truancy court. A summons will be issued to the student and parent. Both the student and parent will be required to meet with a judge.
- Truancy #5- Subsequent Truancy
 - ✓ An automated phone call is made to the home. This is to alert the parent that their child was absent from school.
 - ✓ A truancy letter is mailed to the home along with a copy of the citation and previous correspondence.
 - ✓ An additional citation may be sent to truancy court. A summons will be issued to the student and parent. Both the student and parent will be required to meet with a judge.
 - ✓ The student may be withdrawn.
 - ✓ The outcome of the fifth truancy will depend on the student's academic progress, the circumstances for the habitual truant behavior, the outcome of the summons for the initial truancy, the length of time between the initial truancy and the subsequent truancy.

COURT MANDATED CONSEQUENCES FOR HABITUAL TRUANCY

1. **INITIAL TRUANCY** - After OCHS has documented the fourth truancy and has submitted the paperwork for a student to be cited the student may be found to be in need of supervision due to habitual truancy and the court shall:
 - A. Order the child to pay a fine of not more than \$100: or
 - B. Perform not less than 8 hours but not more than 16 hours of community service: and
 - C. If the child is 14 years of age or older, the court may order the suspension of the child's driver's license for at least 30 days but not more than 6 months. If the child does not possess a driver's license, the court can prohibit the child from applying for a driver's license for 30 days:
 - I. Immediately following the date of the order if the child is eligible to apply for a driver's license; or
 - II. After the date he/she becomes eligible to apply for a driver's license if the child is not eligible to apply for a driver's license.
2. **Subsequent Truancy-** If a student receives a subsequent truancy after being for the first time Odyssey will submit paperwork for the student to be cited again due to habitual truancy and the court shall:
 - A. Order the child to pay a fine of not more than \$200 and/or perform not more than 10 hours of community service: and
 - B. If the child is 14 years of age or older, the court can order the suspension of the child's driver's license for at least 60 days but not more than 1 year. If the child does not possess a driver's license, the court shall prohibit the child from applying for a driver's license for 60 days:
 - I. Immediately following the date of the order if the child is eligible to apply for a driver's license; or
 - II. After the date he/she becomes eligible to apply for a driver's license if the child is not eligible to apply for a driver's license.
3. The court may suspend the payment of a fine ordered if the child attends school for 60 consecutive school days after the imposition of the fine or has a valid excuse acceptable to his teacher or the principal for any absence from school within the 60 days.

FREQUENTLY ASKED QUESTIONS

What happens if my student needs to leave for an appointment during their scheduled class time?

Parent/guardians are encouraged to schedule appointment on non-class time. Please speak to the school principal if this cannot be avoided.

What if my child has a scheduled appointment during their class time and needs to miss school?

If a student has a scheduled medical/dental or any other appointment that absolutely cannot be rescheduled, prior approval from administration will be required. An excused absence form can be down loaded from the OCS website or obtained in the high school office. If the student already has 2 absences approval will not be given, unless there are extensive health issues. Odyssey

reserves the right to request a note from the medical doctor in regards to class days missed for doctor's appointments.

What if my child drives, can he/she sign out of school early?

Students will not be dismissed from school early. If there is an extreme emergency the parent/guardian must contact the school office and permission to release the student must be granted by an administrator.

What happens if my child becomes sick at school?

If a student becomes sick at school they are to see the school nurse. If it is necessary for the student to leave school because of the illness a parent/guardian must come to the school office and check the student out. (Proper ID will be required). Students will not be released without approval from the school nurse.

What if my child has 2 absences and needs to miss another day of school?

Unless there are extensive health issues or the child truly is too ill to attend school the third absence will be considered truancy. If it is a medical emergency or there is health issues provide a note from a medical doctor to the office. At anytime that the administrators at OCS feel that this allowance is being abused they reserve the right to count the absence as truancy or request a meeting and further documentation.

Can my child make up a missed class day on another day?

Students are allowed 3 make-up days per semester. Make-up days need to be arranged prior to the absence. Make-up days can only be arranged with the Attendance Monitor. Students must check in at the front desk when coming to school for their make-up day. The student must sit in his/her assigned class on their make-up day. If a make-up day is arranged it cannot be re-scheduled.

MAKE UP WORK FOR ABSENCES

Excused Absences: Students who are absent from class or school and whose absences are approved by school officials will be allowed to make up all work missed and earn full credit. Excessive absences will require a doctor's note excuse any additional absences.

Unapproved Absences: The student will need to negotiate with the teacher and the administrator in charge for the right to receive credit for make-up work.

In-School Suspension Absences: Students who are suspended in school are expected to make up the work missed to receive credit.

Out-of-School Suspension Absences: The student will need to negotiate with the teacher and the administrator for the right to receive credit for make-up work.

Truancy Absences: The student will need to negotiate with the teacher and/or administrator for the right to receive credit for make-up work.

NEVADA REVISED STATUTES REGARDING ATTENDANCE

School Attendance (392.040)

1. Unless otherwise provided by law, each parent or guardian having control or charge of any child between the ages of 7 and 18 shall send the child to school during all the time the school is in session.
2. A child who is 17 years of age but not yet 18 who is enrolled in a school is subject to the truancy provisions of the NRS as listed below.

Denial of Credit (392.122)

The Nevada Revised Statute (392.122) provide that corrective steps and or sanctions be applied when a student does not attend school. Secondary students who exceed ten (10) unapproved absences (one absence equals five), (two absences equals ten) in any course during the semester shall receive a failing grade and will not earn semester credit for that course. If extenuating circumstances exist, an appeal of this regulation can be made by the parent to the principal.

Student Absences and Truancy (392.130)

1. Excused/approved Absence – If an emergency exists or if the pupil is physically or mentally unable to attend school, the parent or legal guardian or the person having control or charge of the pupil shall notify the High School office staff of the absence within 3 days.
2. Unexcused/unapproved Absences – An absence that has not been approved shall be deemed an unapproved absence. In the case of an unapproved absence a notice of truancy will be delivered to the parent, legal guardian or other person having control or charge of the child.

Definition of Habitual Truant (392.140) (1)

Any child who has been declared truant three or more times within on school year must be declared a habitual truant.

Reporting of Habitual Truants (392.144)

If a pupil is a habitual truant, the principal of the school shall report the pupil to the Educational Services for investigation and issuance of a citation.

Failure to Comply by Parent or Guardian (392.210)

Any parent or guardian or other person who has control or charge of any child and to whom notice has been given of the child's truancy as provided in NRS 392.130 and 392.140, and who fails to prevent the child's subsequent truancy within that school year, is guilty of a misdemeanor.

Student Related Policies



Dress and Grooming: Good personal appearance is conducive to a positive learning atmosphere. It is each student's responsibility to come to school clean and properly dressed. Apparel must meet with health and safety codes, be in good repair, and be considered appropriate for the educational process. Any questions concerning appropriateness of dress will be handled on an individual basis.

The following provides a general guideline for *appropriate* student dress:

- Shirts must cover the student's shoulders as well as meet the top of the student's bottom garment (pants, shorts, skirts).
- Shirts must cover the student's front and back. Shirts with shoulder straps must be as wide as three fingers.

The following provides a general guideline for *inappropriate* student dress:

- Clothing that carries derogatory connotations and is obscene or suggestive is prohibited, as is clothing which advertises alcohol or tobacco products.
- Clothing that is unnecessarily distracting to the learning environment. (Example: cut-up jeans, low cut shirts, no shoes, mesh shirts with no undergarments, "half shirts", tank tops, hats on in the building, "overly short" shorts or under garments worn as outer garments.)

Student Parking and Parking Permit: All students who are driving themselves to school and parking on campus must register their vehicle (s) with the front office. Upon registering their car (s) the student will receive a decal for the window of their vehicle. The sticker must be present if they are parking on campus. In addition we would like to announce there will be designated student parking. This insures that your student will have a place to safely park their vehicle when on our school campus. Please note: All cars parked on campus are subject to a search at the discretion of school administration.

Visitors: Students are not allowed to bring visitors to the classrooms.

Use or Possessions of Tobacco: Any student smoking or in possession of tobacco products on school property during school hours or at any school activity shall be subject to the following:

First Offense: *Warning*

Second Offense: Contact parent

Third Offense: Contact parent and set parent conference prior to student's return

Fourth Offense: Expulsion

Drugs, Alcohol, and Behavioral Incidences at School or School Activities: Students are prohibited from engaging in the unlawful possession, selling, or dispersing of a controlled substance or alcoholic beverage on school property or at a school sponsored event. Students are also prohibited from being on school property or at a school sponsored event in an intoxicated state or under the influence of any mind-altering substance. Violators will be suspended from school, parents and proper authorities, including police or parole officer, will be notified. A parent/student/administrator conference will be held to determine further course of action. Students possessing, consuming, or selling imitation or look-alike substances will be subject to the same.

Conduct that Constitutes Grounds for Short-or Long-Term Suspension, Expulsion, or Reassignment:

School officials have the authority to discipline students by exclusion, suspension, or expulsion. In addition, in the case of a clear and present danger to the student or to other students, emergency procedures may be followed. For the purpose of this section, the terms shall have the following meanings:

Emergency Exclusion: Immediate exclusion if the student presents a clear threat to self or others.

Short Term Suspension: Up to and including five school days.

Long Term Suspension: More than five school days, but less than 20 school days.

Limited Expulsion: Removal of the student from classes for a period of more than 20 days.

Expulsion: Removal of the student from school with the loss of credits.

The following conduct constitutes grounds for any of the above:

- Use of violence, force, coercion, threat, intimidation, or similar conduct that constitutes interference with school purposes.
- Willful damage to private or school property, stealing of substantial value, or repeated damage or theft of small value.
- Causing or attempting to cause physical injury to a school employee or student.
- Threatening or intimidating a student with the intent of obtaining money or other valuables from the student.
- Possession, handling, or transmitting any object or materials generally considered a weapon.
- Unlawful possession, selling, dispensing, or use of a controlled substance or alcoholic beverage.
- Engaging in any other activity that constitutes a danger to other students or interferes with school purposes.
- Repeated violations of any established school rule.

Profanity: Profanity is not an acceptable manner of expressing oneself at Odyssey Charter School.

Insubordination: Failure to respond appropriately to any reasonable request by a staff member will result in disciplinary action.

Police Visitation/Use by School: It is the philosophy and belief of the administration at Odyssey Charter School that the responsibility for dealing with student discipline violation rests with the school. Thus, every effort will be made to deal with issues in-house, according to the policies and procedures established by the school. However, the police will be called to initiate arrest and prosecution proceedings when violations of state laws or municipal ordinances occur, when students or parents refuse to work within the established policies of the school, or when security of persons or property appears to be in jeopardy.

Fighting: Physical or verbal fights are prohibited on school property or at school sponsored events. A student shall not threaten, cause or attempt to cause physical injury to any student or to a school employee. The school insists that students seek the assistance of teachers, counselors, and administrators to resolve conflicts. Students who engage in fighting will be suspended out of school and a parent/student/administrator conference will be held prior to the student's return to school. Multiple instances of fighting will result in expulsion.

Student Activities/Policies: The school follows certain policies concerning student activities. These policies are:

- Dances and other activities will be supervised by Odyssey Charter School staff members.
- Once students enter the activity, they are not able to leave until the event commences.
- If student leaves the school activity they are not allowed to return.
- Written permission for non-enrolled students must be obtained from the administration of Odyssey Charter School for all school sponsored activities. The Odyssey Charter School student must obtain the appropriate forms from the high school office, complete as appropriate and secure administrator's permission by obtaining their signature prior to bringing any non-enrolled student to a school sponsored event.

Hazing or Intimidation: Odyssey Charter School does not approve of hazing or intimidation on or off school property and will cooperate with parents if they wish to bring legal action against those who did the hazing or intimidation. Anyone caught hazing or intimidating another student on school property will be subject to suspension or expulsion.

Money and Valuables: Please do not bring large amounts of money to school. All valuable articles should be in possession of the owner at all times. The school cannot accept responsibility for stolen money or other articles.

Lost and Found: The lost and found department is located in the main office. If you have any lost articles or lose anything, check with the receptionist.

Messages from Home/Employer: Parents should feel free to call the school concerning any matter dealing with their young adult and the school. Only in emergency situations will students be called from classrooms to answer a telephone call and only messages from parents will be delivered to students.

Student Telephones: A student telephone is located inside the school office.

Cell phones: Cell phones will be turned off and put away during classes unless otherwise instructed by the classroom teacher. If a cell phone is activated or is visible during class, the cell phone may be confiscated by the teacher. The cell phone may be given to an administrator. The administrator may require a parent conference to return the phone.

Posters and Announcements: Any posters or announcements to be displayed on the Odyssey Charter School campus must be approved by an administrator.

Fire Drills: The signal for a fire drill is the sounding of a shrill fire horn. Your cooperation is needed in order to clear the building as efficiently and safely as possible.

Withdrawals and Transfers: Students who withdraw from school or whose families are moving outside the school district must contact the office manager to receive the proper forms and information necessary to complete an accurate withdrawal process. All withdrawals must be completed in the office prior to the student transferring to another school or state. Students must also inform the office of where they will be attending upon leaving Odyssey. According to the Nevada Revised statutes students 7 to 17 must be enrolled in school. Odyssey will give each student up to ten days to re-enroll. If a student has not re-enrolled within ten days Odyssey may report the student as truant.

Pupil Information/Change of Address: If your street address or telephone number changes at any time during the school year, please notify the office immediately. It is very important to keep records up to date and also to be able to contact a parent/guardian in the case of an emergency. The student information change form can be downloaded from the OCS website or obtained in the high school office.

Inoculation of Students: Up-to-date medical information is required. You must have records indicating that your child has had, or has started the following series of immunizations (NRS 392.435). Students cannot attend school if this requirement is not met.

- Four DPT shots
- Three polio shots doses
- Two MMR shots
- For 7th grade entry: TDaP (Bordetella pertussis). One (1) dose, required if at least five years have elapsed since the last injection of diphtheris/tetanus/whooping cough injection.

Students new to Nevada schools, whether entering school for the first time, or transferring from another state, also require the following series of immunizations (NRS 392.435).

- Two Hepatitis A shots
- Three Hepatitis B shots
- Two chickenpox (Varicella): second shot is required if the first shot was given after the age of 13. If the child has had chicken pox, Varicella is not required.

Immunization exemptions: Medical and religious exemptions are accepted. Medical exemptions require a letter from a licensed health care provider. For religious exemption, the parent/guardian must write a letter stating the religious objection.

Standard of Conduct

Discipline should never be confused with punishment. The goal of discipline is a self-disciplined individual with a mature attitude and socially acceptable standard of conduct.

Discipline policies within Odyssey Charter School shall be enforced by the general guidelines describing clearly the various administrative actions which will be taken for violations of the law and standard of school behavior.

The maximum administrative actions are expulsion and exclusion.

The list of minimum actions does not imply or require that a step-by-step progression of increasing severity be employed by the administration in dealing with a violation. However, there shall be a logical relationship between the severity of the offense and the administrative action.

The format of this section lists only the mandatory minimum discipline action for each violation that may occur during the school day:

- **ASSAULT: Assault is a violent act causing bodily harm or intentional inflicting of or attempting to inflict bodily harm upon another.**

MINIMUM ACTION: Mandatory, immediate notification of police; notification of parent; suspension; in-school monitoring upon return.

- **POSSESSION OF A DANGEROUS WEAPON: Dangerous weapon means any firearm, whether loaded or not, or any weapon capable of causing great bodily harm.**

MINIMUM ACTION: Expulsion, immediate notification of police; notification of parents

- **FIGHTING: Mutual combat in which both parties have contributed to the situation by verbal and/or physical action.**

MINIMUM ACTION: Suspension of both parties; parent notification; conference upon return.

- **HARASSMENT: Participating in, or conspiring with others to engage in, harassing acts that injure, degrade, or disgrace other individuals.**

MINIMUM ACTION: Students' conference.

- **INTERFERENCE/OBSTRUCTION: Any action taken to attempt to prevent a staff member from exercising his/her lawfully assigned duties.**

MINIMUM ACTION: Suspension, notification of parents; conference upon return.

- **SEXUAL HARASSMENT: Sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.**

MINIMUM ACTION: Suspension; parent notification; conference upon return.

- **VERBAL ABUSE: Disrespectful language and/or threatening language.**

MINIMUM ACTION: Suspension; notification of parents; conference upon return.

- **FALSE FIRE ALARMS: The giving of a false alarm of fire or the tampering or interference with any fire alarm system.**

MINIMUM ACTION: Mandatory notification of fire and police department; notification of parent; suspension; parent conference upon return.

- **THEFT: The unauthorized taking of property of another.**

MINIMUM ACTION: Suspension; notification of parents; possible notification of police; restitution; parent conference upon return.

- **ROBBERY/EXTORTION: The obtaining of property from another when his/her consent was induced by a use of force.**

MINIMUM ACTION: Notification of police; notification of parent; suspension; parent conference upon return.

- **WILLFUL DAMAGE OF SCHOOL PROPERTY: The willful cutting, defacing or otherwise injuring in any way any property, real or personal, belonging to the school.**

MINIMUM ACTION: Suspension; parent conference upon return; restitution of damages.

- **WILLFUL DISOBEDIENCE: Refusal to follow school rules and regulations.**

MINIMUM ACTION: Student conference and/or suspension.

- **DEFIANCE OF AUTHORITY: Refusal to follow a legal direction/order given by a staff member.**

MINIMUM ACTION: Suspension; parent conference upon return.

- **DISRUPTIVE BEHAVIOR: Action that interferes with teachers' being able to teach and students' being able to learn.**

MINIMUM ACTION: Student conference; notification of parent.

- **RECORD AND IDENTIFICATION FALSIFICATION: The falsification of signatures or data and/or the refusal, when requested to do so by a staff member, to give proper identification or the giving of false identification.**

MINIMUM ACTION: Suspension; parent conference upon return.

- **TRUANCY: Truancy is defined in our attendance policy.**

MINIMUM ACTION: Parent notification; student conference.

- **CHRONIC TRUANCY:** Chronic truancy is defined in our attendance policy.

MINIMUM ACTION: Loss of credit.

- **CHRONIC AND UNEXCUSED TARDINESS:** Chronic tardiness is defined in our attendance policy.

MINIMUM ACTION: Possible loss of credit; parent conference.

- **IMPROPER STUDENT ATTIRE:** Manner of dress or personal grooming that causes interference in the education of self and fellow classmates.

MINIMUM ACTION: Student conference.

- **GAMBLING:** The play of a game of chance for stakes.

MINIMUM ACTION: Student conference, notification of parents.

- **DISORDERLY CONDUCT:** Engaging in offensive, obscene, or abusive language or boisterous and noisy conduct intending to arouse alarm, anger, or resentment of others.

MINIMUM ACTION: Suspension, notification of parent, parent conference prior to return.

- **DANGEROUS DRUGS/CONTROLLED SUBSTANCE:** Possession, sale, distribution, use, or being under the influence of an illegal drug or controlled substance on school premises or at school-sponsored activities.

MINIMUM ACTION: Suspension, notification of parent, parent conference prior to return.

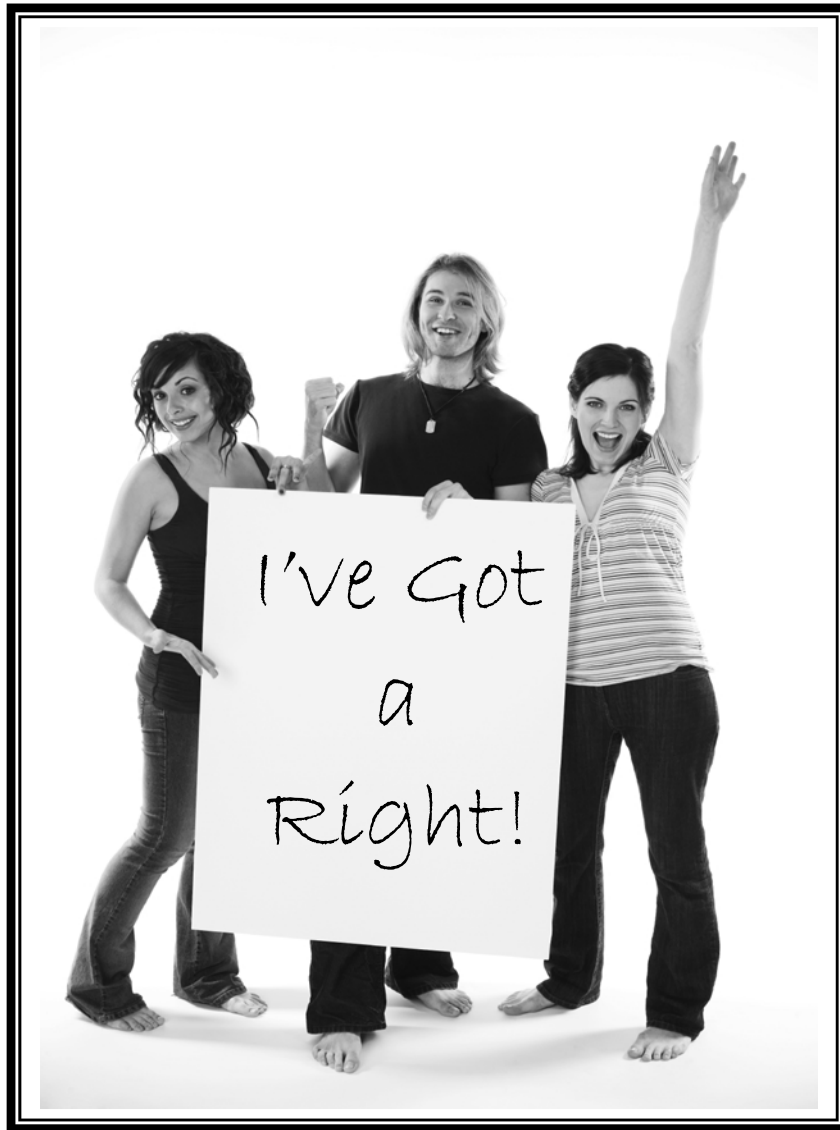
- **ALCOHOL:** Possession, sale, distribution, use, or being under the influence of alcohol on school premises or at school-sponsored activities.

MINIMUM ACTION: Suspension, notification of parent, parent conference prior to return.

- **TOBACCO:** Possession or use of any tobacco product on school premises or at school-sponsored activities.

MINIMUM ACTION: Conference, notification of parent, parent conference prior to return.

Rights and Responsibilities



Rights and Responsibilities

Statement of Rights and Responsibilities

Odyssey High Schools recognizes the following:

- The primary intent of society in establishing the public schools is to provide an opportunity for learning;
- The students have full rights of citizenship as delineated in the United States Constitution and its amendments;
- Citizenship rights must not be abridged, obstructed, or in other ways altered except in accordance with due process of law; and
- Education is one of these citizenship rights. The liberty of the individual must be thus far limited: the student must not infringe upon the rights of others to an education.

Definitions of Rights and Responsibilities

Students at Odyssey Charter School have the basic constitutional rights guaranteed to all citizens. In exercising these rights, students have a responsibility to respect the fundamental rights of all citizens. One purpose of schools is to encourage the responsible use of these rights and develop good citizenship within the framework of an educational society. The school is a community and the rules of a school are the laws of that community. To enjoy the right of citizenship in the school, students must also accept the responsibilities of citizenship.

This handbook presents the rights and responsibilities of the students in the Odyssey Charter School. It has been written by the school administration and approved by the board of directors.

Right to Freedom from Discrimination Based on Race, Creed, National Origin, Sex, or Physical Handicap

It is the policy of the Odyssey Charter High School to comply with the constitutional right that no person shall be denied the benefits of an educational program on the basis of race, creed, national origin, sex, or physical handicap.

If you have a complaint in this regard, you are asked to notify Michele Robinson, Superintendent of Schools, Odyssey Charter School

Asbestos Management Plan

In order to comply with the USEPA Asbestos Containing Materials in Schools Regulations, Odyssey Charter Schools has prepared an Asbestos Management Plan. This written document is available for review in the school's administrative office during normal business hours. At this time, no asbestos containing building materials have been identified at our facility and no asbestos response actions have been conducted or are anticipated in the near future. The Asbestos Management Plan document sets forth a set of policies and procedures that are designed to minimize the potential for exposure to building occupants should any asbestos containing materials be identified within the facility at some future date. Questions about this notice should be directed to Michelle Battle 702-257-0578.

Nevada Revised Statutes (NRS) Appendix

NRS 392.040 Attendance required for child between 7 and 18 years of age; minimum age required for kindergarten and first grade; waiver from attendance available for child 6 years of age; developmental screening test required to determine placement of certain children.

1. Except as otherwise provided by law, each parent, custodial parent, guardian or other person in the State of Nevada having control or charge of any child between the ages of 7 and 18 years shall send the child to a public school during all the time the public school is in session in the school district in which the child resides unless the child has graduated from high school.

NRS 392.122 Minimum attendance requirements; school district authorized to exempt medical absences from requirements; notice and opportunity for parent to review absences before credit or promotion is denied; information to parents concerning duty to comply.

1. The board of trustees of each school district shall prescribe a minimum number of days that a pupil who is subject to compulsory attendance and enrolled in a school in the district must be in attendance for the pupil to obtain credit or to be promoted to the next higher grade. The board of trustees of a school district may adopt a policy prescribing a minimum number of days that a pupil who is enrolled in kindergarten or first grade in the school district must be in attendance for the pupil to obtain credit or to be promoted to the next higher grade.

2. For the purposes of this section, the days on which a pupil is not in attendance because the pupil is absent for up to 10 days within 1 school year with the approval of the teacher or principal of the school pursuant to [NRS 392.130](#), must be credited towards the required days of attendance if the pupil has completed course-work requirements. If the board of trustees of a school district has adopted a policy pursuant to subsection 5, the 10-day limitation on absences does not apply to absences that are excused pursuant to that policy.

3. Except as otherwise provided in subsection 5, before a pupil is denied credit or promotion to the next higher grade for failure to comply with the attendance requirements prescribed pursuant to subsection 1, the principal of the school in which the pupil is enrolled or his designee shall provide written notice of the intended denial to the parent or legal guardian of the pupil. The notice must include a statement indicating that the pupil and his parent or legal guardian may request a review of the absences of the pupil and a statement of the procedure for requesting such a review. Upon the request for a review by the pupil and his parent or legal guardian, the principal or his designee shall review the reason for each absence of the pupil upon which the intended denial of credit or promotion is based. After the review, the principal or his designee shall credit towards the required days of attendance each day of absence for which:

(a) There is evidence or a written affirmation by the parent or legal guardian of the pupil that the pupil was physically or mentally unable to attend school on the day of the absence; and

(b) The pupil has completed course-work requirements.

4. A pupil and his parent or legal guardian may appeal a decision of a principal or his designee pursuant to subsection 3 to the board of trustees of the school district in which the pupil is enrolled.

5. The board of trustees of a school district may adopt a policy to exempt pupils who are physically or mentally unable to attend school from the limitations on absences set forth in subsection 1. If a board of trustees adopts a policy pursuant to this subsection:

(a) A pupil who receives an exemption pursuant to this subsection is not exempt from the minimum number of days of attendance prescribed pursuant to subsection 1.

(b) The days on which a pupil is physically or mentally unable to attend school must be credited towards the required days of attendance if the pupil has completed course-work requirements.

(c) The procedure for review of absences set forth in subsection 3 does not apply to days on which the pupil is absent because the pupil is physically or mentally unable to attend school.

6. A school shall inform the parents or legal guardian of each pupil who is enrolled in the school that the parents or legal guardian and the pupil are required to comply with the provisions governing the attendance and truancy of pupils set forth in [NRS 392.040](#) to [392.160](#), inclusive, and any other rules concerning attendance and truancy adopted by the board of trustees of the school district.

NRS 392.130 Conditions under which pupil deemed truant; approval required for absence; notice of unapproved absence to parent; applicability.

1. Within the meaning of this chapter, a pupil shall be deemed a truant who is absent from school without the written approval of his teacher or the principal of the school, unless the pupil is physically or mentally unable to attend school. The teacher or principal shall give his written approval for a pupil to be absent if an emergency exists or upon the request of a parent or legal guardian of the pupil. Before a pupil may attend or otherwise participate in school activities outside the classroom during regular classroom hours, he must receive the approval of the teacher or principal.

2. An unapproved absence for at least one period, or the equivalent of one period for the school, of a school day may be deemed a truancy for the purposes of this section.

3. If a pupil is physically or mentally unable to attend school, the parent or legal guardian or other person having control or charge of the pupil shall notify the teacher or principal of the school orally or in writing, in accordance with the policy established by the board of trustees of the school district, within 3 days after the pupil returns to school.

4. An absence which has not been approved pursuant to subsection 1 or 3 shall be deemed an unapproved absence. In the event of an unapproved absence, the teacher, attendance officer or other school official shall deliver or cause to be delivered a written notice of truancy to the parent, legal guardian or other person having control or charge of the child. The written notice must be delivered to the parent, legal guardian or other person who has control of the

child. The written notice must inform the parents or legal guardian of such absences in a form specified by the Department.

5. The provisions of this section apply to all pupils who are required to attend school pursuant to [NRS 392.040](#).

6. As used in this section, "physically or mentally unable to attend" does not include a physical or mental condition for which a pupil is excused pursuant to [NRS 392.050](#).

[372:32:1956]—(NRS A 1985, 2168; 1987, 158; 1997, 2835; [1999, 3456](#); [2007, 1082, 2181](#))

NRS 392.140 Conditions under which pupil declared habitual truant; applicability.

1. Any child who has been declared a truant three or more times within one school year must be declared a habitual truant.

2. Any child who has once been declared a habitual truant and who in an immediately succeeding year is absent from school without the written:

(a) Approval of his teacher or the principal of the school pursuant to subsection 1 of [NRS 392.130](#); or

(b) Notice of his parent or legal guardian or other person who has control or charge over the pupil pursuant to subsection 3 of [NRS 392.130](#),

□ may again be declared a habitual truant.

3. The provisions of this section apply to all pupils who are required to attend school pursuant to [NRS 392.040](#).

NRS 392.144 Duties of school if pupil is truant; reporting of habitual truant to law enforcement or referral to advisory board.

1. If a pupil has one or more unapproved absences from school, the school in which the pupil is enrolled shall take reasonable actions designed, as applicable, to encourage, enable or convince the pupil to attend school.

2. If a pupil is a habitual truant pursuant to [NRS 392.140](#), the principal of the school shall:

(a) Report the pupil to a school police officer or to the local law enforcement agency for investigation and issuance of a citation, if warranted, in accordance with [NRS 392.149](#); or

(b) If the parent or legal guardian of a pupil has signed a written consent pursuant to subsection 4, submit a written referral of the pupil to the advisory board to review school attendance in the county in accordance with [NRS 392.146](#).

3. The board of trustees of each school district shall adopt criteria to determine whether the principal of a school shall report a pupil to a school police officer or law enforcement agency pursuant to paragraph (a) of subsection 2 or refer a pupil to an advisory board to review school attendance pursuant to paragraph (b) of subsection 2.

4. If the principal of a school makes an initial determination to submit a written referral of a pupil to the advisory board to review school attendance, the principal shall notify the parent or legal guardian of the pupil and request the parent or legal guardian to sign a written consent that authorizes the school and, if applicable, the school district to release the records of the pupil to the advisory

board to the extent that such release is necessary for the advisory board to carry out its duties pursuant to [NRS 392.146](#) and [392.147](#). The written consent must comply with the applicable requirements of 20 U.S.C. § 1232g(b) and 34 C.F.R. Part 99. If the parent or legal guardian refuses to sign the consent, the principal shall report the pupil to a school police officer or to a local law enforcement agency pursuant to paragraph (a) of subsection 2.

(Added to NRS by [1999, 3452](#))

NRS 392.210 Penalty for failure of parent, guardian or custodian of child to prevent subsequent truancy; limitation for providers of foster care.

1. Except as otherwise provided in subsection 2, a parent, guardian or other person who has control or charge of any child and to whom notice has been given of the child's truancy as provided in [NRS 392.130](#) and [392.140](#), and who fails to prevent the child's subsequent truancy within that school year, is guilty of a misdemeanor.

2. A person who is licensed pursuant to [NRS 424.030](#) to conduct a family foster home or group foster home is liable pursuant to subsection 1 for a child in his foster care only if the person has received notice of the truancy of the child as provided in [NRS 392.130](#) and [392.140](#), and negligently fails to prevent the subsequent truancy of the child within that school year.

NRS 392.215 False statement concerning age or attendance; false birth certificate or record of attendance; refusal to furnish documents; penalty.

Any parent, guardian or other person who, with intent to deceive under [NRS 392.040](#) to [392.110](#), inclusive, or [392.130](#) to [392.165](#), inclusive:

1. Makes a false statement concerning the age or attendance at school;
2. Presents a false birth certificate or record of attendance at school; or

3. Refuses to furnish a suitable identifying document, record of attendance at school or proof of change of name, upon request by a local law enforcement agency conducting an investigation in response to notification pursuant to subsection 4 of [NRS 392.165](#),

□ of a child under 18 years of age who is under his control or charge, is guilty of a misdemeanor.

NRS 392.220 Penalty for abetting truancy; unlawful employment of child absent from school; visitation of place of employment by school officer or attendance clerk to verify compliance.

1. Any person, including, without limitation, a parent or legal guardian of a child, who knowingly induces or attempts to induce any child to be absent from school unlawfully, including, without limitation, requiring the child to provide care for a sibling while school is in session, or who knowingly employs or harbors, while school is in session, any child absent unlawfully from school, is guilty of a misdemeanor.

2. The attendance officer for the school district, an attendance clerk or any other school officer is empowered to visit any place or establishment where minor children are employed to ascertain whether the provisions of this title of NRS are complied with fully, and may demand from all employers of such children a list of children employed, with their names and ages.