

Odyssey Charter Schools Public Board of Directors Meeting

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Wednesday, August 16, 2017

Minutes

Open Session – 5:00 PM

Call to Order:

Time: 5:00pm

1. Roll Call

Michelle Truman – Board Secretary

Absent/Present

Board Members:

Larry Moulton

Present

Dr. Candace Kant

Present

Richard Douglas

Present

Sue Huff

Present

Staff:

Tim Lorenz

Present

Superintendent of Schools

Shelli Guthrie

Present

Executive Director of School
Operations

Gerry Born

Present

Elementary School Principal

Dr. Julie Charles

Middle School Principal

Mario Gatto

Present

High School Principal

Robin Cunningham

Present

Director of Business & Finance
Services

Stephanie Han

Present

Human Resources Specialist

Michelle Truman

Present

Board Secretary

2. Pledge of Allegiance: Dr. Julie Charles

3. Introduce Guests: Sharon Rushforth

Discussion & Action: 4. Accept Agenda

Motion: Richard Douglas

2nd: Dr. Candace Kant

Board Discussion: None

Vote: Unanimous

Discussion: 5. Public Comments

None

6. Superintendent's Report

- We completed another successful summer school session.
- Devon Bolliger did an outstanding job conducting a successful DETR Grant session this summer.
- September 15, 2017 NDE will release the new STAR ratings.
- SB178 Grant - Categorical funding to provide supports for English learners or students eligible for free or reduced lunch scoring in the bottom 25th percentile proficiency, who are not enrolled in a Zoom or Victory school, and who do not have an individualized education plan (IEP).

Discussion & Action: 7. Approval of Consent Agenda

- a) Approval of May's Minutes
- b) Approval of Financial Statements through June, 2017
- c) Approval of Audit Engagement Letter
- d) Approval of Updated Authorized Check Signers
- e) Approval of DETR Grant Contract
- f) Approval of Approval of Enrollment through August 13, 2017
- g) Approval of 2016 ~ 2017 Extra Duty Stipends
- h) Approval of 2017 ~ 2018 Administrative Employment Contract - Revised
- i) Approval of 2017 ~ 2018 Superintendent Employment Contract ~ Revised
- j) Approval of 2017 ~ 2018 Employment Contracts
- k) Approval of 2017 ~ 2018 Extra Duty Stipends
- l) Approval of 2017 ~ 2018 Holiday Schedule

Motion: Richard Douglas

2nd: Dr. Candace Kant

Board Discussion: The above items were reviewed and approved. For Wells Fargo and First Savings Bank, Robert Carter was removed as an authorized check signer and Mario Gatto II was added.

Vote: Unanimous

This agenda was posted on the Odyssey Charter School Web Page and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow and W. Las Vegas.

Discussion & Action: 8. Approval of Student Search Policy ~ New

Motion: Richard Douglas

2nd: Dr. Candace Kant

Board Discussion: A procedure was already in place but we felt we needed to formalize. There have not been any issues. Our legal counsel has reviewed the policy.

Vote: Unanimous

Discussion & Action: 9. Approval of Interviewing Students on Campus Policy ~ New

Motion: Dr. Candace Kant

2nd: Richard Douglas

Board Discussion: A procedure was already in place. We've had no issues or concerns but felt we should formalize the policy. Our legal counsel has reviewed the policy.

Vote: Unanimous

Discussion & Action: 10. Approval of Superintendent Evaluation Report

Motion: Sue Huff

2nd: Dr. Candace Kant

Board Discussion: Tim Lorenz exceeded or met expectations in every area of his evaluation. The Board was impressed with his dedication, commitment, passion and love for the school, students and staff.

Vote: Unanimous

Discussion & Action: 11. Approval of Human Resources Position
a) New Pay Scale
b) Responsibility Stipend
c) 2017 ~ 2018 Employment Contract

Motion: Richard Douglas

2nd: Sue Huff

Board Discussion: Upon completion of her Master's Degree in Human Resources Management, Ms. Han will transition to the role of Director of Human Resources with a professional/technical administrative contract. The amount of the responsibility stipend is based on the difference between Ms. Han's current annual pay for Step B of the Human Resources Director salary scale for a six-month period (July 2017 - December 2017).

Vote: Unanimous

Action: 12. Citizenship Participation

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None

Action: **13. Adjournment**

Motion: Dr. Candace Kant

2nd: Sue Huff

Board Discussion: None

Vote: Unanimous

Time: 5:37 p.m.