

# Odyssey Charter Schools Public Board of Directors Meeting

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Wednesday, February 21, 2018

## Minutes

### Open Session – 5:00 PM

Call to Order:

Time: 5:03pm

#### 1. Roll Call

Michelle Truman – Board Secretary

Absent/Present

#### Board Members:

Larry Moulton

Present

Dr. Candace Kant

Absent

Richard Douglas

Present

Sue Huff

Present

Sharon Rushforth

Present

#### Staff:

Tim Lorenz

Present

Superintendent of Schools

Shelli Guthrie

Present

Executive Director of School  
Operations

Gerry Born

Absent

Elementary School Principal

Dr. Julie Charles

Middle School Principal

Mario Gatto

Present

High School Principal

Robin Cunningham

Present

Director of Business & Finance  
Services

Stephanie Han

Present

Director of Human Resources

Michelle Truman

Present

Board Secretary

**2. Pledge of Allegiance:** Sharon Rushforth

**3. Introduce Guests:** None

**Discussion & Action: 4. Accept Agenda**

Motion: Sharon Rushforth

2<sup>nd</sup>: Sue Huff

Board Discussion: None

Vote: Unanimous

**Discussion: 5. Public Comments**

None

**6. Superintendent's Report**

- Tim discussed our continued efforts in providing the best Professional Development for our staff.
- The ACT's are being provided at no cost to students and additional preparation is being given to increase their chances of success.
- Summer school will be provided at no cost to students at the ES, MS, and HS level.
- We have been approved for the DETR Contract this year which will be facilitated by Devon Bolliger.
- Facility - Consideration is being given to the expansion of the next suite to provide space for our K-5 program. We will be scheduling a long term planning meeting with the Board in the near future.

**Discussion & Action: 7. Approval of Consent Agenda**

- a) Approval of November's Minutes
- b) Approval of Enrollment from December, 2107 ~ February, 2018
- c) Approval of Financial Statements through December, 2017
- d) Approval of 2017 ~ 2018 Honor Society Stipend
- e) Approval of 2017 ~ 2018 Title I Responsibility Stipend ~ Revised
- f) Approval of SB178 Stipends

Motion: Richard Douglas

2<sup>nd</sup>: Sharon Rushforth

Board Discussion: The above items were reviewed and approved.

Vote: Unanimous

**Discussion & Action: 8. Approval of Expulsion (closed session)**

Motion: Student #1 - Sue Huff                      Student #2 - Sue Huff

2<sup>nd</sup>: Student #1 - Sharon Rushforth      Student #2 - Richard Douglas

This agenda was posted on the Odyssey Charter School Web Page and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow and W. Las Vegas.

Board Discussion: Both students are recommended for expulsion according to NRS 392.900 & NRS 392.915.

Vote: Student #1 - Unanimous Student #2 - Unanimous

**Discussion & Action: 9. Approval of Amended 2017 ~ 2018 Budget**

Motion: Sharon Rushforth

2<sup>nd</sup>: Richard Douglas

Board Discussion: This budget with a current carryover of \$300,000 was created with long term planning in mind. We are creating space for additional facility costs and we currently pay for a position with a grant which we may not receive next year. In addition Robin has provided a refreshed budget narrative which explains the different numerical budget codes and their corresponding categories.

Vote: Unanimous

**Discussion & Action: 10. Approval of 2017 ~ 2018 Pupil Enrollment and Attendance Audit**

Motion: Richard Douglas

2<sup>nd</sup>: Sharon Rushforth

Board Discussion: Larry commended the staff for their efforts during the audit, which displayed process improvements, reflecting minimal errors.

Vote: Unanimous

**Discussion & Action: 11. Approval of Fingerprinting and Criminal History Reporting Policy (Revised)**

Motion: Sharon Rushforth

2<sup>nd</sup>: Sue Huff

Board Discussion: Under the revised NRS 388A.515 All non-licensed employees and volunteers (volunteers that are likely to be unsupervised or regular contact with students) are required to submit fingerprints to the OCS Human Resources department and pass a background check at the time of application and every five (5) years thereafter.

All guests who will never have unsupervised or regular contact with students are not required to go through a background check.

Vote: Unanimous

**Discussion: 12. Review of Proposed Changes to the Board of Directors By-laws**

Motion: Sharon Rushforth

2<sup>nd</sup>: Richard Douglas

Board Discussion: Revisions submitted in attachment I will be approved, after the change to the language is made, to state that the Board President may vote to make or break a tie.

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Vote: Unanimous

**Discussion & Action: 13. Approval of Distance Ed. Application & Courses**

Motion: Sharon Rushforth

2<sup>nd</sup>: Sue Huff

Board Discussion: These documents are required to be updated every three (3) years. They have been reviewed and approved.

Vote: Unanimous

**Discussion & Action: 14. Approval of New Board Member ~ (Parent) Tabled**

Motion:

2<sup>nd</sup>:

Board Discussion:

Vote:

**Discussion & Action: 15. Nomination for Vice President**

Motion: Sue Huff

2<sup>nd</sup>: Sharon Rushforth

Board Discussion: This Board nominates Dr. Candace Kant.

Vote: Unanimous

**Discussion & Action: 16. Election of Vice President**

Motion: Sue Huff

2<sup>nd</sup>: Sharon Rushforth

Board Discussion: The Board elects Dr. Candace Kant

Vote: Unanimous

**Action: 17. Citizenship Participation**

None

**Action: 18. Adjournment**

Motion: Sharon Rushforth

2<sup>nd</sup>: Sue Huff

Board Discussion: None

Vote: Unanimous

Time: 6:43 p.m.

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