

# Odyssey Charter Schools Public Board of Directors Meeting

2251 South Jones Blvd.

Las Vegas, NV 89146

Phone: (702) 257-0578

Fax: (702) 307-1870

E-mail: [Odyssey@odysseyk12.org](mailto:Odyssey@odysseyk12.org)

**Wednesday, November 16, 2016**

## Minutes

### Open Session – 5:00 PM

**Call to Order:**

**Time: 5:00pm**

**1. Roll Call**

**Michelle Truman – Board Secretary**

**Absent/Present**

**Board Members:**

Larry Moulton Present

Dr. Candace Kant Present

Richard Douglas Present

Lisa Foland Present

Sue Huff Present

Mario Gatto Present

**Staff:**

Tim Lorenz Present

Superintendent of Schools

Shelli Guthrie Present

Executive Director of School  
Operations

Gerry Born Present

Elementary School Principal

Dr. Julie Charles

Middle School Principal

Rob Carter Present

High School Principal

Robin Cunningham Present

Director of Business & Finance  
Services

Stephanie Han Present

Human Resources Specialist

Michelle Truman Present

Board Secretary

**2. Pledge of Allegiance:** Larry Moulton

**3. Introduce Guests:** None

**Discussion & Action:** **4. Accept Agenda**

Motion: Richard Douglas

2<sup>nd</sup>: Sue Huff

Board Discussion: None

Vote: Unanimous

**Discussion:** **5. Public Comments**

None

**6. Superintendent's Report**

- The following are individuals we would like to be recognized as going above and beyond for our students & families

Al Van Gordon, Lions Club of Summerlin

Provides: Eye Clinic for free, glasses, lenses, further testing, surgery if necessary (all free). He also donated a new refrigerator for our Community Based Instruction class.

Dr. Christina Demopolous, UNLV Dentist for School of Medicine

Provides: oral health screenings, sealants & fluoride varnish all for free K-12th grade. Additional dental needs are also provided at the School of Dentistry at a extremely reduced cost.

- Our finance audit revealed no findings and a clean report.
- Our pupil enrollment and attendance audit resulted in:
  - No findings
  - No disallowances for findings
  - One minor comment which clarified criteria for withdrawal dates

**Discussion & Action:** **7. Approval of Consent Agenda**

- a) Approval of August's Minutes
- b) Approval of Financial Statements through June 30, 2016
- c) Approval of Enrollment from August ~ November, 2016
- d) Approval of 2016 ~ 2017 Kindergarten Class Size Plan
- e) Approval of 2016 ~ 2017 Revised Employment Contracts
- f) Approval of 2016 ~ 2017 Extra Duty Stipends
- g) Approval of Progressive Discipline Plans

Motion: Mario Gatto

2<sup>nd</sup>: Dr. Candace Kant

This agenda was posted on the Odyssey Charter School Web Page and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow and W. Las Vegas.

Board Discussion: The above items were reviewed and approved.

Vote: Unanimous

**Discussion & Action: 8. Approval of 2015 -2016 Financial Audit**

Motion: Richard Douglas

2<sup>nd</sup>: Lisa Foland

Board Discussion: This item was previously reviewed and discussed in depth with the finance committee.

Vote: Unanimous

**Discussion & Action: 9. Approval of Revised Cleaning Service Agreement**

Motion: Dr. Candace Kant

2<sup>nd</sup>: Mario Gatto

Board Discussion: The agreement was reviewed and approved.

Vote: Unanimous

**Discussion & Action: 10. Approval of Bullying Responsibilities for Administrators Policy (New) (Tabled)**

Motion:

2<sup>nd</sup>:

Board Discussion: Proposals were made for some small changes in the language of this policy. The changes will be made and the policy brought back to the board for approval at the next meeting.

Vote:

**Discussion & Action: 11. Approval of Bullying/Cyberbullying by Staff Policy**

Motion: Lisa Foland

2<sup>nd</sup>: Sue Huff

Board Discussion: Stephanie Han explained that this policy was developed with the new reporting regulations for school administrators from SB 504 that impact NRS 388.121 ~ 388.145, these revisions became effective on July 1, 2015.

Vote: Unanimous

**Discussion:** **12. Cost of Living Increases**

Motion:

2<sup>nd</sup>:

Board Discussion:

Stephanie Han reviewed CCSD's pending pay raise contract for support staff, which includes a 1.125% increase on 1/1/17 and 1.125% increase on 4/1/17, two steps retroactive to 7/1/16, and an additional \$50 per month towards health insurance premiums effective 1/1/17. CCSD's Board of Directors will be presented with the contract for approval on 12/8/16. Stephanie also reviewed the cost estimates for effective dates of the same percentage as CCSD starting from 1/1/17 and 7/1/16. Stephanie stated that since Odyssey did not freeze step increase, we will not propose additional steps like CCSD and since OCS is already providing additional health insurance premiums, we will not be making a change to our health insurance contributions.

Odyssey will propose, pending CCSD's Board of Directors approval of the support staff contract, that OCS support staff will receive a 2.25% increase at one time rather than CCSD's staggered increases. Mario Gatto and Lisa Foland stated they would approve of a 2.25% pay raise, retroactive from July 1, 2016.

Vote:

**Action:** **13. Citizenship Participation**

None

**Action:** **14. Adjournment**

Motion: Dr. Candace Kant

2<sup>nd</sup>: Richard Douglas

Board Discussion: None

Vote: Unanimous

Time: 5:32 p.m.