

**Odyssey Charter School of Nevada**  
**Disciplinary Procedures**  
**2017-18**

Odyssey Charter Schools of Nevada has established the following discipline plan for the progressive discipline of pupils and on-site review of disciplinary decisions. The plan was developed with the input and participation of teachers, other educational personnel (counselors, strategists and specialists), support personnel, and the parents and guardians of pupils who are enrolled in the school. The plan has been developed in accordance with written rules of behavior prescribed in NRS 392.463 and NRS 392.4644.

It includes, without limitation, provisions designed to address the specific disciplinary needs and concerns of the school. The plan provides for the temporary removal of a pupil from a classroom in accordance with NRS 392.4645. The plan was reviewed and developed by the Discipline Committee. The plan was reviewed and revised by administration, teachers, other educational personnel, support staff personnel, and parents. The review and revisions were made continually and collaboratively as requested following discipline committee, administrative, and parent meetings. A copy of this plan is included in the student/parent handbook which is posted electronically on the school website for public inspection.

Odyssey Charter School of Nevada holds the following beliefs and policies concerning student disciplinary procedures.

- ❖ Consequences should be issued in a progressive manner after an investigation has been conducted.
- ❖ Search methods and investigatory techniques must comply with the appropriate OCS policies and regulations.
- ❖ Disciplinary action must be commensurate with the severity of the offense(s).
- ❖ A student's academic and disciplinary chronology must be considered, except in the event of mandatory expulsion offenses as provided for in OCS policies and regulations.
- ❖ Referrals initiated by the supervising teacher require that the teacher follow the school's progressive discipline plan.
- ❖ The principal is provided with discretion to administer in-school consequences and/or intervention, except for those mandatory expulsion offenses required by OCS policies and regulations.
- ❖ Such interventions may include, but are not limited to, the following: behavior contract, group and individualized counseling during or after suspension, Required Parent Conferences (RPC), intervention with social workers, parent conferences, and attendance notification.
- ❖ RPC-T means that either a student-administrator conference (in the case of a student who is 18 or older) or a parent-student-administrator conference will take place prior to the student's return to campus. The student should be present whenever possible.
- ❖ RPC-A means that a student may continue to attend school until the meeting is held.
- ❖ All parent conferences held as a result of student disciplinary issues will include students/parents being given notice of the infraction, an explanation of the evidence, and an opportunity for the administrator to hear information and a defense from the student/parent.

- ❖ AIP means Alternate Instructional Placement which can be either off-site in the online environment only or can be onsite with the direct supervision of a teacher, the school counselor, the school social worker or the school administrator. The AIP will not include the use of technology if the disciplinary issue has violated the Odyssey Charter School's Acceptable Use Policy. Students who violate the OCS Acceptable Use Policy will access the curriculum offline until such time it is approved by the OCS Administration to return to the online educational setting.
- ❖ Every attempt must be made to contact a parent/guardian for each significant offense. Parents must be provided with written notification for all disciplinary actions.
- ❖ Suspensions may be assigned at the discretion of the principal, up to a maximum of ten school days. Prior to a suspension, a parent conference must be held, which will include notice of the charges against the student, an explanation of the evidence, and an opportunity for a hearing.
- ❖ Referrals of expulsion require formal due process. Due process includes a parent conference, which will include notice of the charges against the student, an explanation of the evidence, and an opportunity for a hearing and an appeal.
- ❖ If the administrator believes a crime may have been committed, law enforcement must be notified. Records of police involvement must be requested and maintained. Any criminal action taken by law enforcement is separate, and not always parallel, to administrative action taken by the school.
- ❖ **For special education and 504 students**, IEP behavior plans and other modifications must be followed in accordance with state and federal law. Additionally, a manifestation determination and functional behavioral assessment must be conducted if the student's behavior is, or will potentially, inhibit the student's access to FAPE.
- ❖ Students disciplinary records must be reviewed regularly.

## **HABITUAL DISCIPLINARY PROBLEM CRITERIA**

A student will be considered a Habitual Disciplinary Problem if written evidence documents that within one school year the student has:

1. Threatened or extorted, or attempted to threaten or extort, another student or school employee two or more times; or
2. Has a record of five suspensions for any reason, and
3. Has not entered into and participated in a behavior plan

A student who is declared a Habitual Disciplinary Problem (NRS 392.4655) will be suspended from school for a period not to exceed one school semester as determined by the seriousness of the acts which were the basis for the discipline or expelled from school under extraordinary circumstances as determined by the principal of the school.

### **Habitual Disciplinary Declaration**

If two teachers of a pupil enrolled at Odyssey Charter School of Nevada request that the principal deem a student a Habitual Disciplinary Problem, the principal will meet with each teacher to review the student's discipline record. If, after the review, the principal determines the student does not meet the criteria of a Habitual Disciplinary Problem, the teacher(s) submitting the request may appeal that determination to the Superintendent of Odyssey Charter Schools.

### **PROCEDURES FOR CRITERIA # 1**

Odyssey Charter School of Nevada will process threats, extortion incidents, or any attempt thereof using existing bullying and expulsion procedures, however, in order to be considered Habitual Disciplinary Problem under current statute, the act of threatening or extorting, or attempting to threaten or extort, must have been documented at least twice during one school year. Habitual Disciplinary Problem language will be included in addition to identifying the infraction when preparing expulsion paperwork. Odyssey Charter School will provide a written notice seven days prior to declaring a student a Habitual Disciplinary Problem to the parent or legal guardian that contains:

- 1) A description of the act(s).
- 2) Dates on which the act(s) were committed.
- 3) An explanation that pursuant to NRS 392.466, a student declared a Habitual Disciplinary Problem may be suspended from school for a period not to exceed one school semester as determined by the seriousness of the acts which were the basis for the discipline or expelled from school under extraordinary circumstances as determined by the principal and the Superintendent of Odyssey Charter Schools.

A student who is determined to have documented infractions in the progression of those identified under statute relevant to Habitual

Disciplinary Problem may enter into a voluntary behavior plan designed to prevent the student from being deemed a Habitual Disciplinary Problem and may include, without limitation:

- 1) A plan for graduating if the student is credit deficient and not likely to graduate according to schedule;
- 2) Information on alternative schools;
- 3) A voluntary agreement by the student and parent/guardian to attend counseling;
- 4) A voluntary agreement by the student and the parent/guardian for the student to attend summer school or Wednesday school.

If the student commits the same act for which the notice was provided after he/she enters into a plan of behavior, the student shall be deemed to have not successfully completed the plan of behavior and may be deemed a Habitual Disciplinary Problem.

## **HABITUAL DISCIPLINARY PROBLEM PROCEDURES FOR CRITERIA # 2**

Following a student's fourth suspension, Odyssey Charter School of Nevada will provide written notice to the parent or legal guardian that contains:

- 1) Description of the act committed by the pupil.
- 2) Date the act was committed.
- 3) An explanation that if the student is suspended five times within one school year, the student will be deemed a Habitual Disciplinary Problem.
- 4) An explanation that pursuant to NRS 392.466, a student declared a Habitual Disciplinary Problem may be suspended from school for a period not to exceed one school semester as determined by the seriousness of the acts which were the basis for the discipline or expelled from school under extraordinary circumstances as determined by the principal of the school.

If the referral is contested, due process will occur. The last level of appeal for these students is the Superintendent of Odyssey Charter Schools.

## **BEHAVIOR PLAN PRIOR TO DECLARATION**

Before a student is deemed a Habitual Disciplinary Problem, if within one school year, a student is suspended one time for threatening or extortion, or attempting to threaten or extort, another student or school employee; or if the student has been suspended four times, a plan of behavior will be developed with the parent and student. A student may enter into one behavior plan per school year. The plan, without limitation, may include a voluntary agreement for:

- 1) A plan for graduating if the student is credit deficient and not likely to graduate according to schedule;
- 2) Information on alternative schools;
- 3) A voluntary agreement by the student and parent/guardian to attend counseling;
- 4) A voluntary agreement by the student and the parent/guardian for the student to attend summer school or Wednesday school.

**If the student violates the conditions of the plan or commits the same act for which notice was provided (i.e. commits a second extortion or attempted extortion; or receives a fifth suspension) after he/she enters into a plan of behavior, the student shall be deemed a Habitual Disciplinary Problem.**

The parent/legal guardian of a student who has entered into a plan of behavior may appeal the contents of the behavior plan to the Superintendent of Odyssey Charter Schools.

**DUE PROCESS NOTIFICATION**— Odyssey Charter School of Nevada will provide due process notification to each parent at least seven days before the school deems the student a Habitual Disciplinary Problem.

### **STEPS TEACHERS MUST TAKE PRIOR TO AB 521 REFERRAL**

AB 521 is an option teachers have for a student who has engaged in behavior that seriously interferes with the ability of the teacher to teach and the other students to learn. Before a student's behavior reaches this level of severity, the teacher must attempt to correct the student's behavior through progressive discipline. According to AB 521, progressive discipline must be followed in the classroom before requesting that a student be temporarily removed. Teachers will complete the following interventions before submitting an AB 521 referral:

1. Conference with student.
2. Parent contact by phone.
3. If the student's family has no phone, a copy of the parent contact form must be mailed home.
4. Assign teacher detention.
5. Counselor referral.
6. Referral to school administrator for disruptive behavior.

**These steps must be documented, and documentation must be submitted with an AB 521 referral.**

## **Assembly Bill 521 (Temporary removal of student)**

The Odyssey Charter School of Nevada Discipline Plan provides for the temporary removal of a student from a classroom if, in the judgment of the teacher, the student has engaged in behavior that **seriously** interferes with the ability of the teacher to teach the other students in the classroom and with the ability of the other students to learn.

Progressive Discipline will be followed within the classroom as explained, and may include such things as: verbal warning, parent contact, detention, counselor/school social worker referral, and administrative referral. If a student is removed by the teacher, the administrator will explain to the student the reason for the removal and the student will have an opportunity to respond. The administrator will contact the parent within 24 hours. A temporary, alternative placement (off-site in the online environment only OR be onsite with the direct supervision of a teacher, the school counselor, the school social worker or the school administrator) will be given to the student unless the student is suspended or expelled for disciplinary action.

A conference with the student, parent, administrator, and teacher will be held within three days of the incident. Since it was the teacher that ordered the removal of the student, not the administrator, during the conference, the teacher must provide a rationale of the reasons for the removal and the parent must be given an opportunity to respond. Upon completion of the conference, the administrator will recommend whether the student returns to the classroom or remains in alternative placement for additional time. If the administrator recommends that a student be returned to the classroom from which he/she was removed and the teacher who removed the student does not agree with the recommendation, the administrator shall continue with the temporary alternative placement and will immediately convene a meeting of the AB 521 Committee. The parent will be informed of the meeting.

The committee will convene to review temporary alternative placement. If the committee membership includes the teacher who removed the student, that teacher shall not participate in the deliberation on that case. The AB 521 Committee will review the circumstances of the student's removal and behavior. Based upon its review, the committee shall assess the best placement available for the student and shall, without limitation 1) Direct that the student be returned to the classroom from which he was removed; 2) Assign the student to another classroom; 3) Assign the student to continue in an alternative placement (AIP) 4) Recommend suspension or expulsion in accordance with NRS 392.467; or 5) Take any other appropriate disciplinary action that the committee deems necessary.

### **AB521 Committee Members 2017-2018**

Jim Cunningham  
Joyce Cummings  
Nancy Johnston  
Kimberly McClain  
Dexter Soule  
Don King

Members of this committee were selected based on their diverse, educational backgrounds and willingness to volunteer their time.

### **SPECIAL EDUCATION STUDENTS --Assembly Bill 14**

If a student has a disability and is participating in special education, the student may be suspended or expelled from school in the same manner as a student without a disability if the behavior is not a manifestation of his/her disability. Part B of the Individual With Disabilities Education Act (IDEA) and established disciplinary procedures will be met when declaring a special education student a Habitual Disciplinary Problem.

The Individuals with Disabilities Education Act, the Americans with Disabilities Act of 1990, Title V of the Rehabilitation Act of 1973, any other federal law applicable to children with disabilities, and the procedures adopted by Odyssey Charter Schools will be reviewed for students with disabilities and/or participating in special education pursuant to NRS 388.440 to 388.520 to be removed under AB 521.

## Odyssey Charter School of Nevada 2017-2018 Progressive Discipline Plan

The following list of consequences for the identified infraction serve as a guideline to the severity of the discipline issued for student misconduct. Every infraction will be investigated and appropriate consequences applied based on the severity of the action, the impact of the action on the educational community and the individuals within it, the behavioral history of the student, and any other relevant circumstances.

INFRACTION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	FOURTH OFFENSE
<b>Alcohol Possession/ Use/ Distribution</b> <b>(May Involve Police)</b>  <b>(Use, possession, and/or distribution of an alcoholic beverage)</b>	RPC-T/ SUS Pending Expulsion			
<b>Arson (Involve Police)</b>	RPC-T/ SUS Possible Expulsion	RPC-T/SUS Pending Expulsion		
<b>Assault (threat of bodily harm)</b>  <b>(May Involve Police)</b>	RPC-T/ SUS Possible Expulsion	RPC-T/ SUS Pending Expulsion		
<b>Automobile Misuse</b>	RPC - T  Parent/Student Administrative Conference  May Revoke Automobile Privileges	RPC-T/ SUS  Parent/Student Administrative Conference  May Revoke Automobile Privileges	RPC-T/ SUS  Parent/Student Administrative Conference  Revoke Automobile Privileges  Enrollment in Driver's Education Class	RPC-T/ SUS Pending Expulsion



<b>Battery - Student (Involve Police) (Physical abuse to any student with significant injury, where a clear imbalance of power has been established)</b>	RPC-T/ SUS Pending Expulsion			
<b>Battery - Employee (Involve Police) (Physical abuse directed at a school employee)</b>	RPC-T/ SUS Pending Expulsion			
<b>Bullying/Cyber Bullying</b>	Follow ALL NRS 388 Guidelines on Reporting Bullying/Cyber Bullying  RPC-T/ Possible SUS  Parent/Student Administrative Conference	Follow ALL NRS 388 Guidelines on Reporting Bullying/Cyber Bullying  RPC-T/ SUS/ Possible AIP  Parent/Student Administrative Conference	Follow ALL NRS 388 Guidelines on Reporting Bullying/Cyber Bullying  RPC-T/ SUS/ AIP  Parent/Student Administrative Conference	Follow ALL NRS 388 Guidelines on Reporting Bullying/Cyber Bullying  RPC-T/ SUS/ AIP/ Possible Expulsion  Parent/Student Administrative Conference
<b>Campus Disruption (May involve police)</b>	RPC-T/ Possible SUS/ Possible Expulsion  Parent/Student Administrative Conference	RPC-T/ SUS/ Possible Expulsion  Parent/Student Administrative Conference	RPC-T/ SUS Pending Expulsion	
<b>Classroom Disruption (Minor)  see last page</b>	Classroom Progressive Disc. Parent Contact - RPC-A	RPC-T	RPC-T  Parent/Student Administrative Conference  School Counselor/Teacher	RPC-T  Parent/Student Administrative Conference  School Counselor/Teacher  Behavior Contract/Plan

<b>Classroom Disruption (Major)</b>  <b>see last page</b>	RPC-T  Parent/Student Administrative Conference	RPC-T/ Possible SUS Parent/Student Administrative Conference  School Counselor/Teacher	RPC-T/ SUS/ Possible AIP Parent/Student Administrative Conference  School Counselor/Teacher  Behavior Contract/Plan	RPC-T/ SUS/ Possible AIP/ Possible Expulsion  Parent/Student Administrative Conference
<b>Computer Misconduct</b>	Minor – RPC-A  Major-RPC-T/ Possible SUS/ Possible AIP  Parent/Student Administrative Conference	RPC-T/ SUS/ AIP/ Possible Expulsion  Parent/Student Administrative Conference	RPC-T/ SUS/ AIP / Possible Expulsion  Parent/Student Administrative Conference	Major-RPC-T/ SUS Pending Expulsion
<b>Disorderly Conduct student profanity/ gestures</b>	RPC-T  Parent/Student Administrative Conference	RPC-T/ Possible Suspension  Parent/Student Administrative Conference	RPC-T/ SUS  Parent/Student Administrative Conference	RPC-T/ SUS/ Possible AIP  Parent/Student Administrative Conference
<b>Distribution of Porn</b>	RPC-T/ SUS/ Possible AIP/ Possible Expulsion  Parent/Student Administrative Conference  School Counselor/Social Worker  Behavior Contract/Plan	RPC-T /SUS Pending Expulsion		
<b>Dress Code</b>	RPC-A  Student/ Counselor Conference	RPC-T  Counselor/ Parent/ Student Conference - Phone call	RPC-T  Counselor/ Parent/ Student/ Administrative Conference	RPC-T/ Possible SUS  Parent/ Student/ Administrative Conference

<p><b>Drugs Use/ Possession/ or Distribution</b></p> <p><b>(May involve police)</b></p> <p><b>(Use, possession, and/or distribution of a controlled and/or illicit substance or any substance represented to be such)</b></p>	<p>RPC-T/ SUS Pending Expulsion</p>			
<p><b>Drugs/Alcoholic Beverage Paraphernalia</b></p> <p><b>(May involve police)</b></p>	<p>RPC-T/ Possible SUS</p> <p>Parent/Student Administrative Conference</p> <p>(Controlled Substance)</p>	<p>RPC-T/ SUS/ Possible Expulsion</p> <p>Parent/Student Administrative Conference</p> <p>School Counselor</p> <p>School Nurse</p>	<p>RPC-T/ SUS/ Possible Expulsion</p> <p>Parent/Student Administrative Conference</p> <p>School Counselor and/or School Social Worker</p> <p>School Nurse</p> <p>Enrollment in Drug/Alcohol Program</p>	<p>RPC-T/ SUS Pending Expulsion</p>
<p><b>Forgery</b></p> <p><b>(May Involve police)</b></p>	<p>RPC-A (Minor)</p> <p>RPC-T (Major)</p> <p>Parent/Student Administrative Conference</p>	<p>RPC-T/ Possible SUS/ Possible AIP</p> <p>Parent/Student Administrative Conference</p>	<p>RPC-T /SUS/ Possible AIP/ Possible Expulsion</p> <p>Parent/Student Administrative Conference</p>	<p>RPC-T/ SUS/ Possible AIP/ Possible Expulsion</p> <p>Parent/Student Administrative Conference</p>
<p><b>Gambling</b></p>	<p>RPC-T/ Possible SUS (\$\$ involved)</p> <p>Parent/Student Administrative Conference</p>	<p>RPC-T/ SUS</p> <p>Parent/Student Administrative Conference</p> <p>School Counselor</p> <p>Behavior Plan/Contract</p>	<p>RPC-T/ SUS/ Possible AIP</p> <p>Parent/Student Administrative Conference</p> <p>Gambling Program/ Counseling</p>	<p>RPC-T/ AIP or SUS Pending Expulsion</p> <p>Parent/Student Administrative Conference</p>

<b>Gang (fighting) (May Involve Police)</b>	RPC-T/ SUS/ Possible AIP Parent/Student Administrative Conference Behavior Plan	SUS Pending EXP		
<b>Gang Activity (Involve police)</b>	RPC-T/ SUS/ Possible AIP Parent/Student Administrative Conference Behavior Plan	SUS Pending EXP		
<b>Habitual Disregard of School Rules</b>	RPC-T Parent/Student/Counselor Conference	RPC-T/Possible SUS Parent/Student/Counselor Administrative Conference Behavior Plan	RPC-T/ Possible SUS Parent/Student/Counselor Administrative Conference Behavior Plan	RPC-T/ Possible SUS/ Possible AIP Parent/Student/Counselor Administrative Conference Behavior Plan
<b>Harassment - Threats towards students  Harassment - Sexual</b>	RPC-T Harassment Contract Major-RPC-T/ SUS Parent/Student Administrative Conference	RPC-T/ SUS/ Possible Expulsion Parent/Student Administrative Conference Behavior Contract/Plan	RPC-T/ SUS Pending Expulsion	
<b>Immoral Conduct</b>	RPC-T/ SUS/ Possible Pending Expulsion	RPC-T/ SUS Pending Expulsion		
<b>Incitement</b>	RPC-T/ Possible SUS/	RPC-T/ SUS/ Possible AIP/ Possible Expulsion	RPC-T/ SUS/ Possible AIP/ Possible Expulsion	RPC-T/ SUS/ Possible AIP/ Possible Expulsion

<b>(May Involve police)</b>	Possible AIP Parent/Student Administrative Conference Behavior Contract/Plan	Parent/Student Administrative Conference	Parent/Student Administrative Conference	Parent/Student Administrative Conference
<b>Insubordination/Willful Disobedience</b>	Student/ Teacher/ Administrative Conference Possible Parent Contact - RPC-A or RPC-T	RPC-T/ Possible SUS Parent/Student Administrative Conference Behavior Contract/Plan	RPC-T/ SUS/ Possible AIP Parent/Student Administrative Conference	RPC-T/ SUS/ Possible AIP/ Possible Expulsion Parent/Student Administrative Conference
<b>Leaving Campus/Class without permission</b>	Student/ Administrative Conference RPC-T - Notify parents by phone Class - Student/Teacher Conference Campus - Truancy Letter	RPC-T Parent/Student Administrative Conference Campus - Truancy Letter	RPC-T/ Possible SUS Parent/Student Administrative Conference Campus - Truancy Letter	RPC-T/ SUS / Possible AIP Campus - Truancy Letter
<b>Nuisance Items (Minor)</b> <b>Including use of cellular phones/communication devices during instructional /school time</b> <b>Portable Comm. Devices</b>	Student Conference with Teacher and/or Counselor Request nuisance item, including cell phones, be turned off and out of sight Noncompliance-Student/	Student/ Administrative Conference Administrator confiscates nuisance item, including cell phone/portable communication device RPC-T - Notify parents by	RPC-T Student/ Parent/ Administrative Conference Administrator confiscates nuisance item, including cell phone/portable communication device	RPC-T Student/ Parent/ Administrative Conference Administrator confiscates nuisance item, including cell phone/portable communication device

	Administrative Conference	phone	Parent/guardian to pick up nuisance item	Parent/guardian to pick up nuisance item Behavior Contract/Plan
<b>Nuisance Items (Major)</b>	RPC-T Student/ Parent/ Administrative Conference Administrator confiscates nuisance item Parent/guardian to pick up nuisance item	RPC-T Student/ Parent/ Administrative Conference Administrator confiscates nuisance item Confiscate until end of school year	RPC-T/ SUS/ Possible AIP Parent/Student Administrative Conference Confiscate Item until end of school year Behavior Contract/Plan	RPC-T/ SUS/ AIP Parent/Student Administrative Conference Confiscate Item until end of school year
<b>Possession of Stolen Property (under \$500) (may involve police)</b>	RPC-T/ Possible SUS Parent/Student Administrative Conference	RPC-T/ SUS/ Possible AIP/ Possible Expulsion Parent/Student Administrative Conference	RPC-T/ SUS Pending Expulsion	
<b>Possession of a Weapon (non NRS) (may involve police)</b>	RPC-T/ SUS/ Possible Expulsion Parent/Student Administrative Conference	RPC-T/ SUS Pending Expulsion		
<b>Possession of a Weapon (NRS) (Involve police)</b>	RPC-T/ SUS Pending Expulsion			
<b>Profanity towards Employee</b>	RPC-T/ Possible SUS Parent/ Student/ Administrative Conference	RPC-T/ Possible SUS/ Possible AIP Parent/ Student/ Administrative Conference	RPC-T/ SUS/ Possible AIP Parent/ Student/ Administrative Conference Behavior Contract/Plan	RPC-T/ SUS/ AIP Parent/ Student/ Administrative Conference
<b>Robbery/Extortion</b>	RPC-T/ SUS/ Pending			

<b>(Involve Police)</b>	Expulsion			
<b>Scholastic Dishonesty</b>	RPC-A Conference with Teacher/ Counselor	RPC-A Parent/ Student/ Teacher/ Counselor/ Administrative Conference	RPC-T Parent/ Student/ Teacher/ Counselor/ Administrative Conference  Behavior Contract/Plan	RPC-T Parent/ Student/ Teacher/ Counselor/ Administrative Conference  Behavior Contract/Plan
<b>Sexual Assault</b> <b>(Involve police)</b>	RPC-T/ SUS Pending Expulsion			
<b>Spraying Propellants</b> <b>(Tear gas, pepper spray, fire extinguisher)</b> <b>(May Involve Police)</b>	RPC-T/ SUS/ Possible AIP/ Possible Expulsion  Parent/Student Administrative Conference	RPC-T/ SUS Pending Expulsion		
<b>Tardies</b>	Conference Student/ Staff	Conference Student/ Teacher/ Counselor/ Intervention Specialist	RPC-A Conference Student/ Teacher /Counselor/ Parent/ Intervention Specialist	RPC-A Conference Student/ Teacher/ Counselor/ Parent/ Administration/ Intervention Specialist
<b>Threats/Verbal Abuse - Student</b> <b>(May Involve Police)</b>	RPC-T/SUS  Parent/Student Administrative Conference  Assess the threat  Behavior Contract/Plan	RPC-T/ SUS/ Possible AIP/ Possible Expulsion  Parent/Student Administrative Conference  Behavior Contract/Plan	RPC-T/ SUS Pending Expulsion	
<b>Threats - Employee</b>	RPC-T/ SUS/ Possible	RPC-T/ SUS Pending Expulsion		

<b>(May Involve Police)</b>	AIP/ Possible Expulsion  Parent/Student Administrative Conference  Assess the threat  Behavior Contract/Plan (based on assessment of the threat)			
<b>Theft (May Involve police)</b>	RPC-T/ SUS/ Possible Expulsion  Parent/Student Administrative Conference	RPC-T/ SUS Pending Expulsion		
<b>Tobacco (Possession and/or Use)</b>	Conference with the counselor  Possible RPC-A  Confiscate	RPC-T  Student/ Counselor/ Parent/ Administrative Conference  Behavior Contract/Plan  Confiscate	RPC-T  Student/ Parent/ Counselor/ Administrative Conference  Confiscate  Tobacco Cessation Program/ School Nurse	RPC-T/ Possible AIP  Student/ Parent/ Counselor/ Administrative Conference  Confiscate
<b>Truancy</b>	Phone call home from the OCS Office/Teacher of Record or Intervention Specialist	RPC-T Follow Intervention Notify DMV Plan-Parent Involvement <ul style="list-style-type: none"> <li>● Teacher</li> <li>● Counselor</li> <li>● Social Worker</li> <li>● Intervention Specialist</li> </ul>	RPC-T Follow Intervention Plan-Parent Involvement <ul style="list-style-type: none"> <li>● Teacher</li> <li>● Counselor</li> <li>● Social Worker</li> <li>● Intervention Specialist</li> </ul>	RPC-T Follow Intervention Plan-Parent Involvement <ul style="list-style-type: none"> <li>● Teacher</li> <li>● Counselor</li> <li>● Social Worker</li> <li>● Intervention Specialist</li> </ul>
<b>Vandalism/Destruction or Defacing Property</b>	RPC-T/ SUS	RPC-T/ SUS/ Possible	RPC-T/ SUS Pending Expulsion	



<b>(May Involve Police)</b>	Parent/Student Administrative Conference	AIP/ Possible Expulsion  Parent/Student Administrative Conference  Behavior Contract		
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**Minor Classroom Disruptions - Sample minor infractions may include but are not limited to:**

- annoying fellow students
- being rude
- disrespectful behavior
- eating or drinking in class
- horse play
- making derogatory comments
- not following teacher directions
- not paying attention
- off task
- out of seat
- public display of affection
- running/playing around
- talking back
- talking loudly
- talking out of turn

**Major Classroom Disruptions - Sample major infractions may include but are not limited to:**

- defiance of school personnel
- disorderly conduct
- interference/obstruction with school personnel exercising assigned duties
- verbal abuse